# Exhibit 2

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573-777-1587 www.jobpointmo.org	65201	L .	Col	1500 A. Southridge Unive	carol.gamm-smith@vr.dese_mo.go	Vocational Rehabilitation		Gamm Smith	Carol
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Shirtey Woolfolk

# SELECTION DOCUMENTATION

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	377 Recruiter Name		
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STATUS DATE STATUS TARGET OPENINGS VACANCY NUMBER Enter MoCo 12/5/2006 1 Closed 1005075 BRIEF SUMM DEPTID : POSITION # CAMPUS RECRUITER NAME RECRUITER ID Coordinate, r **CTVSTATI** COLUM Jones,Keesha Lenise 00016377 01026045 account exec based) sales increase sale Hiring Managers DEPARTMENT NAME TV Station --DEPARTMENT URL MULTIPLE POSTING LOC POST TO INTERNET? POSTING TYPE PREFERRED Ν External Experience i HOURS/DAYS/LOCATION Working hours vary. UNDERUTILIZATION JOBCODE TITLE MARKETING SPECIALIST 6037 UNION 🗆 🌃 POSTING BEGIN DT ... POSTING END DT ... BEN ELIGIBL HOURS FTE DETAILED DE 100 N 40 10/12/2006 10/6/2006 Develop : traditional me GEOGRAPHIC LOCATION Columbia Meet with cui POSTING LOCATION CATEGORY Work with mi Communication, Arts and Media Create Sales Prepare web Analyze and ı TYPING SPEED SCREEN PREFERRED? PRESCREENING? TYPING REQUIRED? N HIRING MAXIMUM. HIRING MINIMUM USE HIRING RANGE? \$38,000.00 \$35,313.00 <u> Migo voltani</u> A Bachelor's degree in Marketing, Advertising, Public Relations or an equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. One to two years of general marketing experience, which includes designing and marketing programs, development of

marketing communications (advertising and publicity), direct sales with a marketing emphasis; and/or

RECRUITER

desktop publishing.

des prepare and distribute information as requested by sales manager and utives. Prepare presentations, create multi-platform (broadcast and web promotions, interface with advertisers, and interstation departments to s revenue. QUALIFICATIONS n public relations, marketing and promotions in the media industry. and implement new media sales promotions in association with our edia products. rrent and prospective clients with our without Account Executive. ultiple departments to ensure creative specifications are met. Presentations to be used by Account Executives. site usage data reports. report on sales promotion performance.

NOTES



# MARKETING SPECIALIST

Department:

TV Station

Vacancy Number:

1005075

Posting Type:

External

**Posting Status:** 

Closed

**Posting** 

Benefit Eligible

Information:

100%

Salary Range:

\$35,313.00 to \$38,000.00

Recruiter:

Jones, Keesha Lenise

Location:

Columbia

#### Special Notes:

Working hours vary.

#### Summary:

Coordinate, prepare and distribute information as requested by sales manager and account executives. Prepare presentations, create multi-platform (broadcast and web based) sales promotions, interface with advertisers, and inter station departments to increase sales revenue.

## Required Qualifications:

A Bachelor's degree in Marketing, Advertising, Public Relations or an equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. One to two years of general marketing experience, which includes designing and marketing programs, development of marketing communications (advertising and publicity), direct sales with a marketing emphasis; and/or desktop publishing:

# Preferred Qualifications:

Experience in public relations, marketing and promotions in the media industry.

# **Detailed Description:**

Develop and implement new media sales promotions in association with our traditional media products. Meet with current and prospective clients with our without Account Executive. Work with multiple departments to ensure creative specifications are met. Create Sales Presentations to be used by Account Executives. Prepare web site usage data reports. Analyze and report on sales promotion performance.

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Vacancy Number • 1005075 Direct Promote Final Candidate STONEKING, RICHARD DOB 12/12/1970 Offer Amount 3166.67 EMPLID: 493888533 Wage Type Position #: 00016377 Start Date 11/1/2006 Department: TV Station Job Code Posting Type: External Recruiter Notes Empl ID 10194051 Entry Date: (The date will be entered: when the CBC; Returned box is checked.) This date cannot be changed. Validations Returned POET (if required) ☐ CBC Close

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and cleaning of	bs.) on a daily basis, and hemicals; and climb stair:	s, step stools, and lad	iders on a daily basis	•		- 14.0 - 14.0

Physical strength, coordination and stamina sufficient to perform assigned duties.

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ual work utilizing knowledge of various custodial materials, equipment, rocedures used in maintaining a clean, neat and orderly building.

QUALIFICATIONS

#### ESCRIPTION

miscellaneous duties in the care and cleaning of university buildings: with broom and dust mops, empty trash receptacles, clean ash cans, alls, dust furniture, clean windows, sweep and shovel snow from ances, clean drinking fountains, wash blackboard, replenish chalk and duties. Clean assigned rooms, halls, entrances, stairways and

assionally perform general housekeeping tasks requiring standing on res, stepladders or fixed furniture. Reasonable safety standards are to in the performance of work above ground or floor level. May replace

t-mop floors, prepare floors for waxing, apply wax and buff floors. rooms for meetings by setting up chairs, tables and necessary racuum carpet, polish metal and order custodial supplies as needed, ned work in areas requiring special use of disinfectants, cleaning nd sanitation procedures (such as in hospital isolation rooms, operating rey rooms and laboratories).

nd stock restrooms continually through the day: wet-mop floors, clean : sinks, stools and commodes; clean and polish mirrors, wash walls and ooms with supplies required.

miscellaneous duties such as making beds, collecting and distributing nens, supplying rooms with soap, and drinking glasses and other. Report breakages, damages, thefts and items in need of repair.

form building security duties such as locking and unlocking doors,

NOTES

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Vacancy	1005213	Direct Promote		
Number		DOB		6/24/1975
Final Candidate	Burnett, Patricia Ann			
Offer Amount	8.88	EMPLID:		493740240
		Position#:	Paris -	00013497
Wage Type	H			
Start Date	2/19/2007	Department:	THE CONTROL OF THE PERSON OF T	TV Station
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3

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#### SALES-MANAGER-

Department:

TV Station

Vacancy Number:

1005231

Posting Type:

Direct Promote

Posting Status:

Closed

Posting

Recruiter:

Benefit Eligible

Salary Range: Salary commensurate with applicant's education and experience.

Information: 100%

Emanuel, Larita Michelle Location:

Columbia

#### Special Notes:

Working hours vary.

#### Summary:

To direct, manage, organize and build all Sales department activities and responsibilities pertinent to the selling of advertising time on KOMU-TV. Develop revenue forecasts and meet or exceed subsequent goals based on station and market performance.

#### Required Qualifications:

Bachelors Degree. Previous TV sales management experience. Previous local and or national TV sales experience. New Media sales experience is a real plus (i.e. Website sales). Ability to control inventory and properly price the station. Knowledge of Wide Orbit Traffic System, Media Audit, and Marketron is a real plus.

# Preferred Qualifications:

#### **Detailed Description:**

Plan overall revenue budgets (local & national) by determining market growth and station share. Plan rate card, subject to change based on actual, projected ratings to achieve monthly budgets. Provide the objectives and strategies to the sales management and the sales force in order to attain the annual sales budget. Plan and outline all special programming (local, sports, movies, syndication, etc.) needed to assist in achieving sales goals by recommending same to General Manager and Program Director. Work with Traffic Manager to control inventory on a daily basis to maximize revenue by pricing according to the findings. Administer wages, salaries and commissions for the commission for the commission and non-commission members of the sales team through performance evaluation and account list management. Plan and administer Sales Department expenses in accordance with approved business plan. Lead sales team in development of client and community relationships beneficial to KOMU-TV?s business interests. Watch for working signals of sales achievement in future months by comparing revenue pacing to budget and prior year actual and maintaining continuous dialogue with local clients, agencies and financial circles regarding the local economy. Maintain close contact with our national representatives and key national agencies in regard to status of network sales activity and the future

Online Job	Application	System
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Page 2 of 2

business environment.

# [ Close this window ]

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Tuesday, March 6, 2001



Vacancy Number 1005231 ☐ Direct Promote Final Candidate. DUGAN, THOMAS DOB 7/28/1966 Offer Amount 5833.34 EMPLID: 321705855 Wage Type! Position #: 00019119 Start Date 1/2/2007 Department: TV Station Job Code Posting Type: Direct Promote Recruiter Notes Empl ID 01033137 Entry Date: (The date will-be entered when the CBC: Returned box is checked.) This date cannot be changed: Validations Returned 10/23/2006 POET (if required) ☐ CBC Close

## University of Missouri-Columbia • Human Resource Services (MU) Direct Promotion Request Form

- Contact Human Resource Services to determine whether the direct promotion procedure can be used to fill a vacant position Titles underutilized for females or minorities require special approval. (See Human Resources Policy HR 1.
- Departments send the following information to Human Resource Services (MU): 2.

Personnel Requisition (UM Form 88)

-With appropriate approvals

Direct Promotion Request Form

- Current Job Application Form or Resume for employee(s) being considered or recommended.
- Copy of most recent performance appraisal for employee being recommended for selection (Performance appraisal must be within the last year )

E-mail or communication used to announce job opening.

Human Resource Services will review the qualifications of the candidate(s) for the direct promotion The selected employee must meet the minimum qualifications of the position. A criminal background check must be run on the 3.

final candidate		
Position to be Filled by Direct Pr	omotion	Description
Title General Sales Manager	Position Number 00019119	Department CTVSTATI
Person Recommended to Fill the	Vacancy	
Name Tom Dugan	Present Title & Position Number National Sales Manager 00017859	EMPL ID 01033137
Basis for Promotion (Check One ☑Best Qualified in the Departmen	t I Most Departmental Selforty	Other (attach written explanation)
E-mail to staff.	acancy Within the Department (l	
Others in the Department Who	Applied for the Vacancy (use reve	rse side of form if necessary)
Name	Present Title & Position Number	EMPL ID
Name	Present Title & Position Number	EMPL ID
Department Signature and Date title, race, and sex of committee in	e (If a screening committee was utilinembers)	ized, please submit a list with name,
Proposed Salary Offer\$  This action will become effective after a P	70,000.00 Effective AF has been processed with all approving 51	Date01/02/07
HRS Signature L. P. to Cin	Pos	sition Underutilized 디Yes _ MNo n Request MApproved 디Denied

Date

#### Emanuel, Larita M.

From: Br

Bryant, Melissa

Sent:

Friday, October 13, 2006 10-18 AM

To:

Emanuel, Lanta M

Subject: Tom Dugan

For Tom's direct promote an e-mail was sent by Marty Siddall to the staff with a description of the job and a time frame of a week for any interested parties to submit a resume to him

Melissa Bryant KOMU-TV8 & Mid-Missouri's CW Ph. 882-8888 ext. 220 Fx 884-8888 www.komu.com

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DEPT. /DIV	ISON APPRO	JYALS.								10/10/06		

10/10/06

Marty Siddall

# University of Missouri-Columbia • Human Resource Services (MU)

#### **Direct Promotion Request Form**

- 1. Contact Human Resource Services to determine whether the direct promotion procedure can be used to fill a vacant position. Titles undenutilized for females or minorities require special approval (See Human Resources Policy IIR 111)
- 2. Departments send the following information to Human Resource Services (MU):
  - Personnel Requisition (UM Form 88)
    - --With appropriate approvals
  - Direct Promotion Request Form
  - Current Job Application Form or Resume for employee(s) being considered or recommended.
  - Copy of most recent performance appraisal for employee being recommended for selection (Performance appraisal must be within the last year)
  - E-mail or communication used to announce job opening
- 3. Human Resource Services will review the qualifications of the candidate(s) for the direct promotion. The selected employee must meet the minimum qualifications of the position. A criminal background check must be run on the final candidate.

Position to be Filled by Direct F		
Title	Position Number	Department
Account Executive	00021692	CTVSTATI
Person Recommended to Fill th	e Vacancy	
Name	Present Title & Position Number	EMPL ID
Pattı Coble	National Sales Coordinator 00005383	01013897
Basis for Promotion (Check One	4)	
☑Best Qualified in the Departmer		Other (attach written explanation)
Method Used to Announce the VE-mail to staff.	acancy Within the Department (P	lease Attach E-mail.)
	Applied for the Vacancy (use revers	se side of form if necessary)
Name	Present Title & Position Number	EMPL ID
Name	Present Title & Position Number	EMPL ID
Department Signature and Date title, race, and sex of committee me	(If a screening committee was utilizenibers.)	ed, please submit a list with name.
Proposed Salary Offer \$6. This action will become effective after a PA	000.00 + KOM F.ffective D F has been processed with all approving signs	ate12/01/06
HRS Signature KLRita Cirra	ruel Positi	on Underutilized 🗆 Yes 🖼 Nu
Date 10/27/06		Request Approved Denied



# ACCOUNT EXECUTIVE OPENING IN SALES DEPT.

KOMU-TV, The CW, WX Plus and KOMU.com has an immediate opening for an Account Executive.

Our new account executive will contact current and prospective customers, discuss customer marketing goals and recommend and sell specific advertising schedules that will attain the customer's goals. The AE will maintain specific records of client activities, establish a sound revenue budgeting process and prepare all paperwork necessary to get the client on the air in a timely manner.

Our candidate must have a bachelor's degree or equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Six months sales experience is necessary.

Interested candidates should submit a resume to Al Leitl, General Sales Manager, by 5pm on Wednesday, October 25, 2006.

Name of Applicant Hired Patricia Coble Starting Date Underutilized: Y/N University of Missouri 12/1/06 Rate of Pay Personnel Requisition 6,000 + KOM Posting Period EEO Code Salary Range Reconter Vacancy Number 005328 TITLE PEOPLESOFT POSITION # JOB HOME DEPARTMENT CODE CODE Account Executive 0035 00021692 CTVSTATT OPENINGS BENEFITSTATUS STATUS POSTING TYPE Full time (40hrs or more)  $\boxtimes$ Regular 1 00 External Internal 🗵 Union 🗌 Direct Promotion Part I me (less than 40hr) Temporary WORKING HOURS WORK LOCATION DIVISION PERSON BEING REPLACED JOB DESCRIPTION ID Rick Stoneking Various KOMU-TV, 5550 Hwy 63 S Admin/Bus Svcs SUPERVISOR OR PERSON TO EMPLID of person to E-MAIL ADDRESS TO MAILING ADDRESS TO WHICH APPLICATIONS INTERVIEWER WIIICH APPLICATIONS SHOULD BE SENT RECEIVE RECEIVE SHOULD BE SENT APPLICATIONS APPLICATIONS Al Leitl Al Leitl 101600101 5550 Highway 63 South LeitlA@nussouri edu ADVERTISING (Please attach Ail copy) AD LOCATION(S) MOCODE (5 Digits) Account Number (6 Digits) Dates to Run GRANT FUNDING CRIMINAL BACKGROUND CHECK Is the position grant funded? Yes No FEE BASED CBC Required? Yes No If yes, please provide the date the grant ends if available: \*This is not the standard CBC run by HR. There is an additional cost starting at \$80 DUTIES AND RESPONSIBILITIES 2 SENTENCE SUMMARY OF POSITION RESPONSIBILITIES (NO MORE THAN 255 CHAR ACTERS): To sell established and prospective customers advertising air time on a University television station. JOB DUTIES: Duties the employee must be able to perform % of Job Check if Duties <u>essential</u> <u>l'unction</u> DESCRIPTION OF DUTIES 75% Contact current and prospective customers to sell advertising time. Discuss customer marketing goals via client need analysis to ascertain the needs of the client. Recommend to customer specific commercial schedules that will attain to customer goals. Maintain specific records of chent activities and establish a sound hudgeting process. 15% Prepare sales contract, traffic instructions, production requests and all paperwork necessary to getclient on the air in a timely matter. Review production copy with client Provide customer follow up to retain clients for long periods of time. Provide collection efforts 10% so the sale goes in full cycle.

> HIRING RANGE: \$6000 plus commission

DATE.

10/26/06

ADDITIONAL PREFERRED QUALIFICATIONS

DEPT /DIVISON APPROVALS.

Marty Siddall

 $<sup>{\</sup>tt C\local Settings\label{thm:condition} Intermet Files\local Settings\local Se$ 



### ACCOUNT-EXECUTIVE

Department:

TV Station

Vacancy Number:

1005328

Posting Type:

Direct Promote

Posting Status:

Closed

**Posting** Information: Benefit Eligible 100%

Salary Range: Salary commensurate with applicant's

education and experience.

Recruiter:

Emanuel, Larita

Michelle

Location:

Columbia

#### Special Notes:

Working hours vary.

Summary:

To sell established and prospective customers advertising air time on a University television station.

**Required Qualifications:** 

A bachelor's degree in communications or equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Six months of experience in sales is necessary.

## **Preferred Qualifications:**

**Detailed Description:** 

Contact current and prospective customers to sell advertising time. Discuss customer marketing goals via client need analysis to ascertain the needs of the client. Recommend to customer specific commercial schedules that will attain to customer goals. Maintain specific records of client activities and establish a sound budgeting process. Prepare sales contract, traffic instructions, production requests and all paperwork necessary to get client on the air in a timely matter. Review production copy with client. Provide customer follow up to retain clients for long periods of time. Provide collection efforts so the sale goes in full cycle.

[ Close this window ]

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Final Candidate	3970 1692
Offer Amount         500.00         EMPLID:         489666           Wage Type:         M         Position #         0002           Start Date         12/1/2006         Department:         TV Start Date           Job Code         0035         Posting Type:         Direct Promote           Recruiter Notes:         Empl ID 01013897	6970 1692
Wage Type!         M         Position #:         0002           Start Date         12/1/2006   Department:         TV Start Date           Iob Code         0035         Posting Type:         Direct Promote           Recruiter Notes:         Empl ID 01013897	
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date cannot be changed.	

#### University of Missouri-Columbia • Human Resource Services (MU) **Direct Promotion Request Form**

- Contact Human Resource Services to determine whether the direct promotion procedure can be used to fill a vacant 1. position. Titles underuthized for females or minorities require special approval. (See Human Resources Policy IIR 111)
- Departments send the following information to Human Resource Services (MU): 2.

Personnel Requisition (UM Form 88)

--With appropriate approvals

Direct Promotion Request Form

Current Job Application Form or Resume for employee(s) being considered or recommended.

Copy of most recent performance appraisal for employee being recommended for selection (Performance appraisal must be within the last year )

E-mail or communication used to announce job opening

Human Resource Services will review the qualifications of the candidate(s) for the direct promotion. The selected 3, employee must meet the minimum qualifications of the position. A criminal background check must be run on the final candidate

Position to be Filled by Direct P	romotion	
Title	Position Number	Department
National Sales Coordinator	00005383	CTVSTATI
Person Recommended to Fill the	Vacancy	
Name	Present Title & Position Number	EMPL ID
Chris Scott	Administrative Assistant	01055830
China Books	00006042	
Basis for Promotion (Check One	<u> </u>	
☑Best Qualified in the Department		<ul> <li>☐ Other (attach written explanation)</li> </ul>
	<del>-</del>	
Mothad Used to Appounce the V	acancy Within the Department (I	lease Attach E-mail.)
E-mail to staff.	, , , , , , , , , , , , , , , , , , , ,	
E-man to state.		
Others in the Department Who.	Applied for the Vacancy (use revel	rse side of form if necessary)
Name	Present Title & Position Number	EMPI, ID
Maine		
Name	Present Title & Position Number	EMPL ID
Trame		
•		
Department Signature and Date	Of a screening committee was utili	zed, please submit a list with name,
title, race, and sex of committee in	embers	
ine, race, and sex or committee in	GHOOM /	
Duamagad Salary Offer 57	9,250.00 Effective	Date 12/01/06
Proposed Salary Offer \$2	AF has been processed with all approving sig	
This action will occome offcodye and a 1.		
HRS Signature Laketa Eng		tion Undernfilized 🗆 Yes 🔻 🖄 No
Date 11/13/06	Direct Promotion	Request DApproved DDenied



# NATIONAL SALES COORDINATOR OPENING IN SALES DEPT.

KOMU-TV, The CW, WX Plus and KOMU.com has an immediate opening for a National Sales Coordinator.

Our new National Sales Coordinator will assist the NSM and represent our stations in dealings with our national sales rep firm and national agencies in all aspects of national sales. Responsibilities include, but are not limited to entering contracts into the traffic system, notifying and resolving agencies of pre empts, scheduling make-goods, notifying agencies of program changes, reconciling discrepancies and maintaining the appropriate files. In addition the national sales coordinator is responsible for handling all paid programming that includes providing avails, setting rates, scheduling the programs and collecting the money.

Our candidate must have an associates degree or equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Plus experience in advertising sales.

Interested candidates should submit a resume to Al Leitl, General Sales Manager, by 5pm on Tuesday, November 7, 2006.

	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
	Name of Applicant F	
	Chust	opher Scott
	Storting Date	Underutilized Y/N
University of Missouri	12/1/06	
sonnel Requisition	Rate of Pay	9250.00

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EEO C	ode	<del></del>	Positing Period			Salary Rungo	c		Recruiter				Vacancy Number
		TITI	Tr		JOB	P	EOPLES	SOFT F	POSITION	#	нс		DEPARTMENT CODE
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National	Sales Coordi	nator			6401	000053	883				CTVST	[TAT]	
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WORKI	NG HOURS			LOCATION		DIV	VISION				REPLAC	CED	JOB DESCRIPTION ID
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Dates to F	Run						<u> </u>			·			
			GRANT	FUNDING									OUND CHECK
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If yes, pl	ease provide	the d	ate the grant	ends if availa	ble:				This is not that arting at \$80		d CBC ron	ı by Hl	R There is an additional cost
L				DU'	TIES AN	D RESPO	ONSIBI	ILITI	ES				
A SENTENCE SUMMARY OF POSITION RESPONSIBILITIES (NO MORE THAN 255 CHARACTERS):													
To represent KOMU-TV in the negotiation and evaluation of direct marketing advertising sales contracts with								mtracts with					
national sales representatives  JOB DUTIES: Duties the employee must be able to perform.													
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Duties	essential												
	function			101 26		DES	SCRIPTIC	ON OF	DUTIES	a ran fi	eme an	d na	tional agencies
75%	75% Assist National Sales Manager in dealings with national sales rep firms and national agencies:  Enter contracts into traffic system, notify and resolve agencies of preempts and program changes,												
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	schedule make goods, reconcile discrepancies and maintain appropriate files												
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ADDITION	AL PREFERRI	D QUA	LIFICATIONS								HRING R	ANGE	
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# NATIONAL SALES COORDINATOR KOMU-TELEVISION

Department:

TV Station

Vacancy Number:

1005501

Posting Type:

Direct Promote

Posting Status:

Closed

Posting Information:

Benefit Eligible 100%

Salary Range:

\$27,078.00 to \$45,492.00

Recruiter:

Emanuel,Larita

Michelle

Location:

--Columbia --

#### Special Notes:

Working hours vary.

#### Summary:

To represent KOMU-TV in the negotiation and evaluation of direct marketing advertising sales contracts with national sales representatives.

#### Required Qualifications:

An Associate's degree in communications or a related area or an equivalent combination of education and experience plus two to three years experience in advertising sales negotiations and rate setting are necessary.

## **Preferred Qualifications:**

## **Detailed Description:**

Assist National Sales Manager in dealings with national sales rep firms and national agencies: Enter contracts into traffic system, notify and resolve agencies of preempts and program changes, schedule make goods, reconcile discrepancies and maintain appropriate files. Set rates, provide avails, schedule programs and collect money for all paid programming.

[ Close this window ]

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Number			
Final Candidate.	SCOTT, CHRISTOPHER	( DOB	12/29/1977
Offer Amount	2437.50	EMPLID:	500809083
Wage Type	H	Position#:	00005383
Start Date	12/1/2006	Department:	TV Station
Job Code	6401	Posting Type:	Direct Promote
Recruiter Notes	Empl ID 01055830		
		Marie ( A. C. Princetto Carta I del .	- Tanana
	Validations Returned POET (if required) CBC	(The be e Whe Retu chec date	y Date: 11/13/2006 I date will notered: 11/13/2006 In the CBC Irned box is sked.) This cannot be 11/19/2006

# University of Missouri-Columbia • Human Resource Services (MU)

#### Direct Promotion Request Form

- 1. Contact Human Resource Services to determine whether the direct promotion procedure can be used to fill a vacant position. Titles underutilized for females or minorities require special approval. (See Human Resources Policy HR 111)
- 2. Departments send the following information to Human Resource Services (MU):

Personnel Requisition (UM Form 88)

-With appropriate approvals

Direct Promotion Request Form

Current Job Application Form or Resume for employee(s) being considered or recommended.

Copy of most recent performance appraisal for employee being recommended for selection. (Performance appraisal must be within the last year.)

E-mail or communication used to announce job opening.

Human Resource Services will review the qualifications of the candidate(s) for the direct promotion. The selected 3. employee must meet the minimum qualifications of the position. A criminal background check must be run on the final candidate.

Position to be Filled by Direct P		
Title	Position Number	Department
National Sales Manager	00017859	CTVSTATI
Person Recommended to Fill the	Vacancy	
Name	Present Title & Position Number	EMPL ID
John Parker	Account Executive	10203172
	00018977	
Basis for Promotion (Check One	)	1
☑Best Qualified in the Departmen		Other (attach written explanation)
_		/ / / / / / / / / / / / / / / / / / /
Method Used to Announce the V	acancy Within the Department (P	lease Attach E-mail.)
E-mail to staff.		,
	,	
Others in the Department Who A	pplied for the Vacancy (use rever	se side of form if necessary)
Name	Present Title & Position Number	EMPL ID
Steve Alexander	Account Executive	10219670
	00005457	
Name	Present Title & Position Number	EMPL ID
Andrea Kaiser	01011047	00018608
Department Signature and Date (	If a screening committee was utilize	ed please submit a list with name
title, race, and sex of committee me	mbers.)	ous promo buomit a inst with himito,
•		
Proposed Salary Offer\$24,	000.00 plus commission	ive Date 01/01/07
This action will become effective after a PAF	has been processed with all approving signs	etures.
HRS Signature Kakta, Emai		on Underutilized 🗆 Yes 🛮 🖽 🗀 🖽 🗸
Date 11   22   06	Direct Promotion I	Request Approved Denied

HRS Signature Kakta Emanuel	Position Underutilized LiYes	OME
Date 11   22   06	Direct Promotion Request Approved	□Denied



# NATIONAL SALES MANAGER OPENING IN SALES DEPT.

KOMU-TV, The CW, WX Plus and KOMU.com has an immediate opening for a National Sales Manager.

Our new national sales manager will manage all aspects of national sales for our stations including the negotiation of rates and terms for national advertising with our national sales representative firm and national agencies. Additional duties will include managing any local and regional business that is assigned plus handling local, regional and national political business. Our national sales manager will help train AE's in effective selling techniques and assist in creation of sales pieces for use by both our local and national sales teams. Working with and reporting directly to the general sales manager the national sales manager will plan and recommend courses of action to increase sales revenue of our stations and participate in the formulation of sales policies and procedures. The national sales manager will maintain specific records of client activities and establish a sound revenue budgeting process for national sales and any assigned local and regional husiness.

Our candidate must have a bachelor's degree or equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Two to three years of local, regional or national television sales experience is required.

Interested candidates should submit a resume to Al Leitl, General Sales Manager, by 5pm on Wednesday, November 1, 2006.

## University of Missouri Personnel Requisition

Name of Applicant Hited -			
Ligane or Whilmsturkettest.			
John Perper	•	-	
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	KUNG HOU		Part Time	Part Time (less than 40hr) Temporary WORK LOCATION							Direct Promotion: [
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Various	S	E	KOMU-TV, 5550	Hwy. 63 S.		Admin/Br	us Svcs.	Tom Dugan	<del>~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~</del>		
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## NATIONAL SALES-MANAGER

Department:

TV Station

Vacancy Number:

1005619

Posting Type:

Direct Promote

Posting Status:

Closed

Posting Information:

Benefit Eligible

Salary

Salary commensurate with applicant's

education and experience.

Tulolingrion

100% Emanuel,Larita

Michelle

Range: Location:

Columbia

Recruiter:

## Special Notes:

Working hours vary.

#### **Summary:**

Manage all aspects of national sales of commercial accounts for KOMU-TV. This includes the negotiation of rates and terms for all national commercial advertising with representative firm and national agencies.

## **Required Qualifications:**

A bachelor's degree in Communications or related area, or an equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary.

# **Preferred Qualifications:**

## **Detailed Description:**

Manage all national commercial accounts in conjunction with national representative firm and all local or regional accounts as assigned. Provide sales information to advertising agency and representative firm in a timely manner. Prepare comparison studies by accounts to assist the representative firm?s sales efforts in the advance of advertising placement. Formulate annual budget and sales projections. Manage all political advertising as assigned. Prepare package plans for sporting events, other special programming, and spot schedules to help representative firm present to national agencies.

[ Close this window ]

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Vacancy Number 1:	1005619		III Direct Promote	ė.		
inal Candidate	PARKER, JOHN		DOB		2/21/1971	ر. د د
offer Amount		2000.00	EMPLID:		335547410	
/age Type	M		Position#		00017859	
art Date	-7.17 Same and a	1/1/2007	Department:		TV Station	
b Code	6402		Posting Type:	Direct Promote		
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# SELECTION DOCUMENTATION

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Jessica Belt	3		
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		[3]		
DEPARTMENT URL	History Commission			
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QUALIFICATIONS

#### ESCRIPTION

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customer follow up to retain clients for long periods of time. Provide forts so the sale goes in full cycle.

NOTES



#### ACCOUNT-EXECUTIVE

Department:

TV Station

Vacancy Number:

1005649

Posting Type:

External

Posting Status:

Closed

Posting Information:

Benefit Eligible 100%

Salary

Salary commensurate with applicant's

Range:

Kange.

education and experience.

Recruiter:

Jones, Keesha Lenise

Location:

Columbia

#### Special Notes:

Working hours vary.

#### Summary:

To sell established and prospective customers advertising air time on a University television station.

#### Required Qualifications:

A bachelor's degree in communications or equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Six months of experience in sales is necessary.

## **Preferred Qualifications:**

### **Detailed Description:**

Contact current and prospective customers to sell advertising time. Discuss customer marketing goals via client need analysis to ascertain the needs of the client. Recommend to customer specific commercial schedules that will attain to customer goals. Maintain specific records of client activities and establish a sound budgeting process.

Prepare sales contract, traffic instructions, production requests and all paperwork necessary to get client on the air in a timely matter. Review production copy with client.

Provide customer follow up to retain clients for long periods of time. Provide collection efforts so the sale goes in full cycle.

[ Close this window ]

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A	2/26	5/2007 Department:	TV Station
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# SELECTION DOCUMENTATION

List all-applicants cont	Vacancy #: 1006 acted and/or interviewed and the as noted below). Attach additional	reason(s) for withdrav	wal or non-
APPLICANT NAME	NON-SELECTION REASON *	-	· · · · · · · · · · · · · · · · · · ·
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VACANCY NUMBER TARGET OPENINGS STATUS STATUS DATE Enter MoCo 4/19/2007 1 Closed BRIEF SUMM DEPTID POSITION # CAMPUS. RECRUITER NAME RECRUITER ID To direct live COLUM CTVSTATI 00005875 01026045 Jones,Keesha Lenise supervise stu DEPARTMENT NAME. Hiring Managers TV Station DEPARTMENT URL MULTIPLE POSTING LOC POST TO INTERNET? POSTING TYPE Internal PREFERRED You must be HOURS/DAYS/LOCATION --Working hours vary. UNDERUTILIZATION # 1 JOBCODE : TITLE ...... 9435 TV DIRECTOR UNION F POSTING BEGIN DT POSTING END DT BEN\_ELIGIBL HOURS FTE N DETAILED DE 100 40 3/21/2007 Y 3/15/2007 Direct the GEOGRAPHIC LOCATION production: Direct the arr Columbia production s POSTING LOCATION CATEGORY sequence of tapes; cue au Communication, Arts and Media sources, mic Function Operate α generator, sti guests and ir TYPING SPEED SCREEN PREFERRED? TYPING REQUIRED? HIRING MAXIMUM HIRING MINIMUM USE HIRING RANGE ? 19.4154 \$9.74 \$14.84 An Associate's degree in a communications related area or equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Six months experience in TV production is necessary. RECRUITER

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and taped TV productions as well as recruit, train, schedule and idio crews.

#### QUALIFICATIONS

a current University of Missouri employee to apply.

#### SCRIPTION

set up of commercial, promotional, or news programs for TV

angement of lighting, microphones, and individual seating/placement of et ups. Direct the movement of cameras, selection of camera shots, and shots. Direct the audio engineer, of audio sources, microphones, audio idio engineer during productions. Direct the audio engineer, of audio rophones, audio tapes; cue audio engineer during productions.

as director or technical director as needed.

cameras, studio and mini-camera; operate electronic character ill store, clip servers and any other studio related equipment. Greet aform them of procedures and schedules.

NOTES



# TV-DIRECTOR-

Department:

TV Station

Vacancy Number:

1006652

**Posting Type:** 

Internal

**Posting Status:** 

Closed

Posting Information: Benefit Eligible 100%

Salary Range:

\$9.74 to \$14.84

Recruiter:

Jones, Keesha Lenise

Location:

Columbia

#### Special Notes:

Working hours vary.

#### Summary:

To direct live and taped TV productions as well as recruit, train, schedule and supervise studio crews.

### Required Qualifications:

An Associate's degree in a communications related area or equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Six months experience in TV production is necessary.

# **Preferred Qualifications:**

You must be a current University of Missouri employee to apply.

# **Detailed Description:**

Direct the set up of commercial, promotional, or news programs for TV production: Direct the arrangement of lighting, microphones, and individual seating/placement of production set ups. Direct the movement of cameras, selection of camera shots, and sequence of shots. Direct the audio engineer, of audio sources, microphones, audio tapes; cue audio engineer during productions. Direct the audio engineer, of audio sources, microphones, audio tapes; cue audio engineer during productions.

Function as director or technical director as needed.

Operate cameras, studio and mini-camera; operate electronic character generator, still store, clip servers and any other studio related equipment. Greet guests and inform them of procedures and schedules.

[ Close this window ]

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Vacancy Number 1006652 Direct Promote TYLER, LINDSEY Leigh Final Candidate. DOB 11/11/1983 Offer Amount 9.74 ( EMPLID: 493888916 Wage Type Position # 00005875 Start Date Department: 3/25/2007 TV Station Job Code 9435 Posting Type: Internal Recruiter Notes Entry Date: (The date will be entered when the CBC Returned box is checked.) This date cannot be Validations Returned 3/22/2007 POET: (if required): ☑ CBC changed. Close

# SELECTION DOCUMENTATION

Title: _TV Anchor	Vacancy #: _1006865 P	osition #:	.00021090.	
List-all-applicants cor	tacted and/or interviewed and the	reason(s) fo	r withdraw	ral or-nor
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VACANCY NUMBER TARGET OPENINGS STATUS STATUS DATE Enter MoCo 1 Closed 6/25/2007 RECRUITER ID RECRUITER NAME POSITION # CAMPUS\_ BRIEF-SUMM DEPTID Jones,Keesha Lenise 00021090 COLUM CTVSTATI The person fi Monday thror DEPARTMENT NAME public appea Hiring Managers TV Station DEPARTMENT URL POSTING TYPE POST TO INTERNET? MULTIPLE POSTING LOC External N PREFERRED HOURS/DAYS/LOCATION A Bachelo Various working hours equivalent cc knowledge ar Two to three 可性症 植类醇化 是在1955年,1978年上海669年至1955年。 TITLE JOBCODE .... 對領統 UNDERUTILIZATION TV ANCHOR-KOMU POSTING\_BEGIN\_DT POSTING\_END\_DT BEN\_ELIGIBL HOURS FTE UNION 4/4/2007 4/10/2007 100 40 N DETAILED DE GEOGRAPHIC LOCATION Develop, Today, Plan Columbia service, spor POSTING LOCATION CATEGORY Host pror Communication, Arts and Media station. Produce: Review p entire news r and taping of TYPING REQUIRED? TYPING SPEED SCREEN PREFERRED? PRESCREENING? Provide r Ν USE HIRING RANGE ? HIRING MINIMUM HIRING MAXIMUM N \$25,897.00 \$47,250.00 A Bachelor's degree in Journalism or Communications is necessary. Two to three years of experience in television production is required. RECRUITER

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illing the position is assigned to anchor the KOMU News program, ugh Friday, as well as report for other newscasts. He/she also makes rances and performs other assigned newsroom duties.

#### QUALIFICATIONS

rt's degree in Journalism, a communications-related area or an ambination of education and experience from which comparable nd abilities can be acquired is necessary.

years experience in television production is necessary.

#### SCRIPTION

research, write, edit, voice, and anchor news material for KOMU News and produce live or taped news, informational, human interest, public ts, and public affairs programming.

notions and attend community events as an ambassador of the

special projects as assigned, including operating field equipment.

roduction to assure desired results are attained, including coordinating production with director, crew, talent in the studio, and supervise talent programs on location.

newsroom editorial support as needed.

NOTES



#### TV ANCHOR-KOMU

Department:

TV Station

Vacancy Number:

1006865

Posting Type:

External

Benefit Eligible

Posting Status:

Closed

Posting

100%

Salary Range:

\$25,897.00 to \$47,250.00

Information: Recruiter:

Jones, Keesha Lenise

Location:

Columbia

#### Special Notes:

Various working hours

#### Summary:

The person filling the position is assigned to anchor the KOMU News program, Monday through Friday, as well as report for other newscasts. He/she also makes public appearances and performs other assigned newsroom duties.

#### Required Qualifications:

A Bachelor's degree in Journalism or Communications is necessary. Two to three years of experience in television production is required.

#### Preferred Qualifications:

A Bachelor?s degree in Journalism, a communications-related area or an equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Two to three years experience in television production is necessary.

#### **Detailed Description:**

Develop, research, write, edit, voice, and anchor news material for KOMU News Today. Plan and produce live or taped news, informational, human interest, public service, sports, and public affairs programming.

Host promotions and attend community events as an ambassador of the station.

Produce special projects as assigned, including operating field equipment.

Review production to assure desired results are attained, including coordinating entire news production with director, crew, talent in the studio, and supervise talent and taping of programs on location.

Provide newsroom editorial support as needed.

[ Close this window ]

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# SELECTION DOCUMENTATION

This form serves as documentation of compliance with Affirmative Action Guidelines and MUST BE completed.

Title: Broadcast Electronics Technician I Vacancy #: 1007999 Position #:\_\_\_\_\_

APPLICANT NAME	NON-SELECTION REASON *	RACE/ETHNICITY	GENDER
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# BROADCAST-ELECTRONIC-TECHNICIAN-I

Department:

TV Station

Vacancy Number: 1007999

**Posting Type:** 

External

Posting Status:

Closed

Posting Information: Benefit Eligible 100%

Salary Range:

\$11.12 to \$17.20

Recruiter:

Jones, Keesha Lenise

Location:

Columbia

#### Special Notes:

Working hours vary.

#### Summary:

To operate radio and television broadcast equipment, and to serve as broadcast or studio control operator.

#### **Required Qualifications:**

An Associate's degree including course work in electronics and television or an equivalent combination of education and experience is necessary. (Two or three years of experience of television broadcast operation is necessary in lieu of formal training.)

#### **Preferred Qualifications:**

#### **Detailed Description:**

- Operate radio or television broadcast equipment.
- Operate various closed circuit TV equipment.
- May assist radio or television production activities with staff, faculty, students and general public.
- May record live music and drama presentations or performances.

[ Close this window ]

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Vacancy Number	1007999	回』Direct Promote	2		
Final Candidate,	Wooldridge, Robert Dale	DOB		7/5/1957	
Offer Amount	12.00	EMPLID:		487662529	
₩age Type	H	节。 Position#:		00008258	
Start Date	8/1/2007	Department:	Terri	TV Station	
Job:Code	2126	Posting Type:	External		
Recruiter Notes					
	Validations Returned  POET (if required)  CBC  Close	(The be er wher Retu chec	Date: date will tered the CBC ned box is red.) This cannot be ged.	7/20/2007	

# UNION BID SHEET

TV Station--CTVSTATI DEPARTMENT/DEPT

01058113 10245442 EMPLID 10/8/2007 1/25/2007 Service Date CUSTODIAN/015 8/24/2008 9/25/2008 1011932 Dept Date TITLE/Job Famil VACANCY #: 8/24/2008 9/25/2008 Class Date 9,79 7/16/2008 TO 7/22/2008 Title Code/Job Famil Department/Deptid Salary Office of Animal Resources— CLABANL TV Station-CTVSTATI 00013497 3190/015 0420/003 POSTED FROM: POSITION #: 2 ANIMAL CARETAKER Seniorit |Current Position CUSTODIAN Wolfe, Gene A

11.08

Blankenship, Britta

NAME

ny Nicole

Union Bidders are grouped in the following group order:

The Employee and Posting Department codes match and the Employee and Posting Title Job Family Codes match. The Employee and Posting Title Job Family Codes don't match The Employee and Posting Department codes don't match. Group 1 Group 2 Group 3

Within each group, they are ordered according to the following dates.

If dept codes match and Job Family codes match, Class Date is used. If dept codes match, but Job Family codes don't match, Department Date is used. If dept codes don't match, Service Date is used.

VACANCY NUMBE	R TARGET OPE	NINGS STA	TUS	STATUS DATE
1011932		1 Clos	sed	12/2/2008
RECRUITER ID	RECRUITER NAME	POSITION#	CAMPUS: #	DEPTID : - E
01026045	Jones,Keesha Lenise	00013497	COLUM	CTVSTATI

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DEPARTMENT NAME
TV Station

DEPARTMENT URL

POSTING TYPE
POST-TO INTERNET?
Union
V
HOURS/DAYS/LOCATION
Working hours vary <br/>br>Union Posting Period: 7/16/08-7/22/08</br>

PREFERRED

JOBCODE TITLE

3190 CUSTODIAN

POSTING BEGIN DT POSTING END DT BEN ELIGIBL HOURS FIE UNION

7/16/2008 7/22/2008 Y 40 100 Y

GEOGRAPHIC LOCATION

GEOGRAPHIC LOCATION Columbia

POSTING LOCATION CATEGORY

Facilities and Services

 	TYPING REQUIRED?	TYPING SPEED SCREEN PREFERRED?	PRESCREENING?
į	N	N	N
	USE HIRING RANGE?	HIRING MINIMUM	HIRING MAXIMUM
	N	\$9.06	\$10.87

A job offer for this position is contingent on passing a physical examination to determine if the candidate possesses the physical capabilities necessary to perform the essential functions.

Must be able to read and write. A valid driver's license may be required for certain positions. A person working in this classification will need to be able to lift, carry, and set down objects of moderate weight (25-50 lbs.) on a daily basis, and will also need to grasp broom and mop handles; work around dust and cleaning chemicals; and climb stairs, step stools, and ladders on a daily basis. Physical strength, coordination and stamina sufficient to perform assigned duties.

DETAILED DE Perform sweep floors spot wash wa building entr. other related Clean as occasionally benches, ster observed in t bulbs. May w Prepare roon vacuum carp May be a techniques a rooms, recov through the c clean and po Perform misc towels and lie similar items May perf checking win superior. May

RECRUITER

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ual work utilizing knowledge of various custodial materials, equipment, rocedures used in maintaining a clean, neat and orderly building.

QUALIFICATIONS

#### ESCRIPTION

miscellaneous duties in the care and cleaning of university buildings: with broom and dust mops, empty trash receptacles, clean ash cans, alls, dust furniture, clean windows, sweep and shovel snow from ances, clean drinking fountains, wash blackboard, replenish chalk and duties.

signed rooms, halls, entrances, stairways and elevators. May perform general housekeeping tasks requiring standing on stools, pladders or fixed furniture. Reasonable safety standards are to be the performance of work above ground or floor level. May replace light et-mop floors, prepare floors for waxing, apply wax and buff floors. ns for meetings by setting up chairs, tables and necessary equipment; et, polish metal and order custodial supplies as needed. issigned work in areas requiring special use of disinfectants, cleaning nd sanitation procedures (such as in hospital isolation rooms, operating very rooms and laboratories). Clean and stock restrooms continually lay: wet-mop floors, clean and disinfect sinks, stools and commodes; lish mirrors, wash walls and restock restrooms with supplies required. cellaneous duties such as making beds, collecting and distributing nens, supplying rooms with soap, and drinking glasses and other . Report breakage's, damages, thefts and items in need of repair. form building security duties such as locking and unlocking doors, idows, turning lights on or off, etc., report items that need repair to y inform students, employees and the public of housekeeping

NOTES



#### CUSTODIAN

Department:

TV Station

Vacancy Number:

1011932

**Posting Type:** 

Union

Posting Status:

Closed

Posting Information: Benefit Eligible 100%

Salary Range:

\$9.06 to \$10.87

Recruiter:

Jones, Keesha Lenise

Location:

Columbia

#### Special Notes:

Working hours vary

Union Posting Period: 7/16/08-7/22/08

#### Summary:

Routine manual work utilizing knowledge of various custodial materials, equipment, methods & procedures used in maintaining a clean, neat and orderly building.

#### Required Qualifications:

A job offer for this position is contingent on passing a physical examination to determine if the candidate possesses the physical capabilities necessary to perform the essential functions. Must be able to read and write. A valid driver's license may be required for certain positions. A person working in this classification will need to be able to lift, carry, and set down objects of moderate weight (25-50 lbs.) on a daily basis, and will also need to grasp broom and mop handles; work around dust and cleaning chemicals; and climb stairs, step stools, and ladders on a daily basis. Physical strength, coordination and stamina sufficient to perform assigned duties.

#### **Preferred Qualifications:**

#### **Detailed Description:**

Perform miscellaneous duties in the care and cleaning of university buildings: sweep floors with broom and dust mops, empty trash receptacles, clean ash cans, spot wash walls, dust furniture, clean windows, sweep and shovel snow from building entrances, clean drinking fountains, wash blackboard, replenish chalk and other related duties.

Clean assigned rooms, halls, entrances, stairways and elevators. May occasionally perform general housekeeping tasks requiring standing on stools, benches, stepladders or fixed furniture. Reasonable safety standards are to be observed in the performance of work above ground or floor level. May replace light bulbs. May wetmop floors, prepare floors for waxing, apply wax and buff floors. Prepare rooms for meetings by setting up chairs, tables and necessary equipment; vacuum carpet, polish metal and order custodial supplies as needed:

May be assigned work in areas requiring special use of disinfectants, cleaning techniques and sanitation procedures (such as in hospital isolation rooms, operating rooms, recovery rooms and laboratories). Clean and stock restrooms continually through the day: wet-mop floors, clean and disinfect sinks, stools and commodes;

clean and polish mirrors, wash walls and restock restrooms with supplies required. Perform miscellaneous duties such as making beds, collecting and distributing towels and linens, supplying rooms with soap, and drinking glasses and other similar items. Report breakage's, damages, thefts and items in need of repair.

May perform building security duties such as locking and unlocking doors, checking windows, turning lights on or off, etc., report items that need repair to superior. May inform students, employees and the public of housekeeping regulations.

Because of necessary fluctuations of workloads, an incumbent in this class may be required, on an occasional basis and according to need, to perform duties outside his/her area at a level of skill the same as or lower than required by his/her ordinary assignment. Normal safety requirements, scheduling and the most efficient use of staff and equipment are taken into consideration in such assignments.

[ Close this window ]

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Vacancy Number	1011932	國: Direct Promote	
Final Candidate	wolfe, gene allen	[ DOB	10/10/1966
Offer Amount		9.41 EMPLID:	491748334
Wage Type:	H	Position #:	00013497
Start Date		Department:	TV Station
Job Code	3190	Posting Type:	Union
Recruiter Notes:			
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#### Long, Teresa J.

From:

MU HRS

Sent:

Wednesday, July 16, 2008 5:44 AM

To:

'local773pe@aol.com'; Cover, Cindy; 'andrewsls@missouri.edu'; 'rehmertm@missouri.edu'

Subject:

Union Postings for 7/16/2008

The Union postings for today 7/16/2008 are:

If there are no listings below, there are no union postings for the day.

https://jobs.missouri.edu/vacdetails.php?vac=1011940 https://jobs.missouri.edu/vacdetails.php?vac=1011932

If you have any questions or concerns regarding this process, please contact Human Resource Services (MU) at 882-7976.

Note: This message has been produced automatically using MSAccess and VBA.

# SELECTION DOCUMENTATION

This form serves as documentation of compliance with and MUST BE complete.		
Title: SENIOR VIDEO PRODUCER Vacancy #: 1009	960 Position #. (	00005364
List all applicants contacted and/or-interviewed and the research selection (as noted below). Attach additional	eason(s)-for with deal	
APPLICANT NAME NON-SELECTION REASON *	RACE/ETHNICITY	
DONALD ABRAMS 7-LITTLE/NO AVAS EDITING	С	$\mathcal{M}$
SHAWN KOBER I	C	M
BRETT MANIE &- MINIMUM SALARY REQUIREMENT	C	M
JANEL DEARMOND 4	Α	F
DAVID HARGIS	C	M
*Non-selection reasons (choose all that apply) (1) Poor interview refused; (4) Application withdrawn; (5) No show for interview; (6) Q No skills match; &/or (8) other (please note above).  Name of Applicant Hired: David Hateis	y; (2) Unable to contact questionable employmen	; (3) Offer nt history, (7)
Based on the established qualifications for this position, state example, what knowledge, skills, and abilities made this personal transfer of the	in chand auch	
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Complete this document within two (2) weeks	of offer being a	on Marinet,
Please return this form to Human Resource Services, 130 Heir Street. You do not need to return any applications receive	ikel Building 201 Sa	
Was a screening committee used?NoYes (If yes, please name, race, and gender.)		h member's
(for hard copy use only)		
2/14/	08	
(Signature) Date		
Name and Title Sterry Silver DIRECTOR OF CREAT	INE SERVICES, KOI	NU-TV
(please pnnt)	y.E.	

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television commercial advertisements, locally originated programs and non-broadcast projects. Develop ideas, research information and actively a team oriented creative group to write, produce, and edit materials for

QUALIFICATIONS

#### ESCRIPTION

materials for broadcast television. The process includes: working advertisers or agencies and station sales representatives to develop ite scripts, working on location video taping and editing footage into luct, acquiring audio elements and directing graphic artists on f graphics and graphic elements for video & multi-media projects.
Illy produce longer form video projects for broadcast and non-rocess includes; coordinating, scheduling and directing projects that veral weeks. Additional responsibilities include: script writing, nterviews, working on location video taping, directing, lighting design ntation, editing video footage into finished product, acquiring audio I directing graphic artists on production of graphic elements for video & projects.

te in projects contracted to KOMU-TV such as (Tigervision) for football all, MDA Telethon and other events not specifically related to the f commercials and long format videos.

NOTES



#### SENIOR VIDEO PRODUCER

Department:

TV Station

Vacancy

1009960

Posting Type:

External

Number: Posting Status:

Closed

Posting

Benefit Eligible

Salary Range:

\$31,748.00 to \$53,338.00

Information: Recruiter: 100% Jones,Keesha Lenise

Location:

Columbia

#### Special Notes:

Hours Vary

#### Summary:

Produce television commercial advertisements, locally originated programs and other video non-broadcast projects. Develop ideas, research information and actively participate in a team oriented creative group to write, produce, and edit materials for KOMU-TV.

#### **Required Qualifications:**

A Bachelor's degree in Broadcast Journalism, or Communications is necessary. Three to four years experience in television production is required.

#### **Preferred Qualifications:**

#### **Detailed Description:**

Produce materials for broadcast television. The process includes: working directly with advertisers or agencies and station sales representatives to develop concepts, write scripts, working on location video taping and editing footage into finished product, acquiring audio elements and directing graphic artists on production of graphics and graphic elements for video & multi-media projects.

Periodically produce longer form video projects for broadcast and non-broadcast. Process includes; coordinating, scheduling and directing projects that may span several weeks. Additional responsibilities include: script writing, conducting interviews, working on location video taping, directing, lighting design and implementation, editing video footage into finished product, acquiring audio elements and directing graphic artists on production of graphic elements for video & multimedia projects.

Participate in projects contracted to KOMU-TV such as (Tigervision) for football and basketball, MDA Telethon and other events not specifically related to the production of commercials and long format videos.

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#### Long, Teresa J.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:44 AM

To:

'lana.vestal@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for MO Career Center - Mexico. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

New vacancies are posted daily at the University of Missouri. To see the latest postings visit: <a href="https://jobs.missouri.edu/vacancylist.php">https://jobs.missouri.edu/vacancylist.php</a>.

UNIVERSITY OF MISSOURI-COLUMBIA 130 HEINKEL BUILDING, 201 SOUTH 7TH STREET COLUMBIA, MO 65211 (573)-882-7976

#### **EMPLOYMENT OPPORTUNITIES**

1/2/2008

JOB DESCRIPTIONS ARE AVAILABLE AT HUMAN RESOURCE SERVICES MONDAY THROUGH FRIDAY 8:00AM - 5:00PM.

You must complete a Job Application Form for EACH vacancy. You may submit any supporting documents such as a cover letter or resume with each Job Application Form.

#### VACANCY NOTICE ACCESS

INTERNET (WWW)

http://www.mujobs.missouri.edu/

If you have special needs as addressed by the Americans with Disabilities Act and need this publication in an alternative format, notify us at the address listed above or call (573) 882-7976. Reasonable efforts will bemade to accomodate your special needs. TTY users, please use the Relay Missouri number to inquire about our employment opportunities. 1-800-RELAY MO (735-2966)

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If a minimum speed is indicated in the "T" column, a typing test is required. For information on taking a test, call our receptionist at (573) 882-7976 or come by our offices at 130 Heinkel Building.

ADMINISTRATIVE ASSISTANT		1009939	Dean of Journalism
ADMINISTRATIVE ASSISTANT		1009949	Conference Office/CE
ADMINISTRATIVE ASSISTANT		1009950	Veterinary Medicine & Surgery
ADMISSIONS / REGISTRATION REPRESENTATIVE	<b>N</b>	100	07498 Registration
CHIEF CLERK	New	1009982	Health Mgmt & Informatics
HEALTH RECORDS TECHNICIAN II		1009901	Green Meadows Bus Office
NUTRITION PROGRAM ASSISTANT		1009395	SEF-Family Nutrition Program
NUTRITION PROGRAM ASSISTANT		1009759	SW-Family Nutrition Program
NUTRITION PROGRAM ASSOCIATE		1009663	WC-Family Nutrition Program
OFFICE SUPPORT STAFF II		1009854	Veterinary Medicine & Surgery
OFFICE SUPPORT STAFF II		1009914	Dean of Ed - Adventure Club
OFFICE SUPPORT STAFF II		1009933	Parking & Transportation Svcs
OFFICE SUPPORT STAFF II	New	1009979	Dean of Graduate School
OFFICE SUPPORT STAFF III		1008149	Prof Diagnostic Support Svcs
ÖFFICE SUPPORT STAFF III		1009649	Student Auxiliary Services
OFFICE SUPPORT STAFF III		1009834	Statewide-Administration

OFFICE SUPPORT STAFF III	1009943	Law Enforcement Trng Inst/CE
OFFICE SUPPORT STAFF IV	1009559	Off of Soc & Econ Data Analys
OFFICE SUPPORT STAFF IV	1009847	Student Auxiliary Services
OFFICE SUPPORT STAFF IV	1009916	Surgery Services
OFFICE SUPPORT STAFF IV	1009955	Conference Office/CE
TELEPHONE SURVEY SUPERVISOR	1009923	Dean of Journalism
UNIT CLERK	1009889	Medicine
UNIT CLERK	1009893	Adult Step Down Unit
UNIT CLERK	1009899	PICU
UNIT CLERK	1009951	Medicine
UNIT CLERK New	1009985	Ortho Rehab
Part Time/Temporary		
TITLE T VA	CANCY# DEF	PARTMENT
ADMINISTRATIVE ASSISTANT	1009885	Ctr for Physical & Power Elec
ADMINISTRATIVE ASSISTANT	1009928	Ctr for Physical & Power Elec
STUDENT ASSISTANT . CLERICAL	1009742	Director, Campus Facilities
TEMPORARY CLERICAL	1001714	SOS Temporary Staffing

#### \*\*\*\*\*Athletics\*\*\*\*\*

# Part Time/Temporary

TITLE

T VACANCY#

DEPARTMENT

GRADUATE TEACHING

**ASSISTANT** 

1007652

Intercollegiate Athletics

\*\*\*\*\*Communication, Arts and Media\*\*\*\*\*

# Benefit Eligible

TITLE	T VACANO	CY#	DEPARTMENT
COORDINATOR PROGRAM/PROJECT SUPPORT		1009587	VP Enrollment Management
COORDINATOR PROGRAM/PROJECT SUPPORT		1009818	Honors College
COORDINATOR PROGRAM/PROJECT SUPPORT	· New	1009962	Biological Science
INFORMATION SPECIALIST		1009926	Pubs & Alumni Communications
MANAGER MARKETING	·	1009760	Student Auxiliary Services
PIANO TUNER / TECHNICIA	N	1009738	School of Music
PROCUREMENT ADMINISTRATOR		1009904	Procurement Services .
PUBLICITY/SALES ASSISTA	NT	1009945	University Press

New	1009960	TV Station
	1009906	Dean of Veterinary Medicine
	1009908	Journalism
	1009735	Academic Support Center
	New	1009906

\*\*\*\*\*Development, Alumni Affairs, and University Relations\*\*\*\*\*

Benefit Eligible

TITLE T VACANCY# DEPARTMENT

COORDINATOR ALUMNI 1009849 Alumni

DEVELOPMENT OFFICER-MU 1009827 Development

DEVELOPMENT OFFICER-Vet Medicine

T VACANCY# DEPARTMENT

1009849 Alumni

Development

\*\*\*\*\*Dining, Hospitality, and Retail Services\*\*\*\*\*

Benefit Eligible

TITLE T VACANCY# DEPARTMENT

ASSISTANT MANAGER 1008286 Univ Club & Univ Catering UNIVERSITY CLUB

COORDINATOR HOSPITALITY
1009792 Hospitality/Valet Services,
SERVICES - CRH

FOOD SERVICE WORKER I	1008529	Residence Halls
FOOD SERVICE WORKER I	1009770	Residence Halls
FOOD SERVICE WORKER II	1009870	Food Services
FOOD SERVICE WORKER II - CRH	1007711	Food/Nutrition Services

Part Time/Temporary

TITLE	Т	VACANCY#	DEPARTMENT	
FOOD SERVICE WORKER I		1008097	Residence Halls	•
FOOD SERVICE WORKER I		1009396	Residence Halls	

# \*\*\*\*\*Facilities and Services\*\*\*\*\*

# Benefit Eligible

TITLE	T VACAN	CY#	DEPARTMENT
COORDINATOR INTERIOR DESIGN		1009662	Student Auxiliary Services
CUSTODIAN .		1009835	Custodial/Special Services
CUSTODIAN	New	1009965	Custodial/Special Services
CUSTODIAN	New	1009966	Custodial/Special Services
MECHANICAL TRADES SPECIALIST/ELECTRICIAN	New	1009967	Building Maintenance
Part Time/Temporary			·

STU	DENT	<b>ASSISTANT</b>	SERVICE
-----	------	------------------	---------

1009765 Landscape Services

# \*\*\*\*\*Health Care\*\*\*\*\*

# Benefit Eligible

TITLE T	VACANCY#	DEPARTM	IENT
ADMINISTRATIVE ASSISTANT - MRC	New	1009952	Nursing Administration
ADVANCED PRACTICE NURSE		1007006	Medicine-Endocrinology
ADVANCED PRACTICE NURSE		1009231	Ob, Gyn & Women's Health
ADVANCED PRACTICE NURSE		1009350	Ob, Gyn & Women's Health
ADVANCED PRACTICE NURSE		1009812	Ellis Fischel Cancer Screening
ASSISTANT DIRECTOR ENGINEERING AND BUILDING OPERATIONS	1007975	Assoc	Dir Facilities
BIOMEDICAL EQUIPMENT TECHNICIAN II	1009652	Clinica	al Engineering
BTS PAINTER -MRC	1009900	Plant I	Engineering Maintenance
CASE MANAGER	1006873	Social	Services
CASE MANAGER - CRH	1009859	Utilizat	tion Review
CERTIFIED OCCUPATIONAL THERAPY ASSISTANT - MRC	1009361	Compr	rehensive Rehabilitation
CERTIFIED OCCUPATIONAL	1009368	Compr	ehensive Rehabilitation

CHIEF NURSE ANESTHETIST	1008875	Anesthesiology
COMMUNITY SUPPORT SPECIALIST	1009046	Thompson Center
COUNSELING PSYCHOLOGIST	1009318	Counseling Services
EMERGENCY MEDICAL TECHNICIAN - MRC	1009878	Admission Discharge Transfer
FOOD SERVICE ATTENDANT II - MRC	1009879	Dietary/Cafeteria
HEALTH PROGRAM SPECIALIST	1009867	Thompson Center
LPN/SURGICAL TECHNOLOGIST - CRH	1009370	Surgery
MAINTENANCE SERVICE ATTENDANT - MRC	1009177	Plant Engineering Maintenance
MANAGED CARE ANALYST	1009861	Managed Care Contracting
MANAGER MEDICAL RECORDS - MRC	1009648	MO Rehab Ctr Accounting
MECHANICAL PLANT SPECIALIST	1009268	Engineering Services
MEDICAL TECHNOLOGIST	1009524	Labs
MEDICAL TECHNOLOGIST	1009609	Ellis Labs
MEDICAL TECHNOLOGIST - CRH	1009676	Blood Bank
MEDICAL TECHNOLOGIST - MRC	1009800	Labs

NURSE ANESTHETIST	1008691	Anesthesiology
NURSE CLINICIAN	1009333	Surgery-Urology
NURSE CLINICIAN	1009614	Thompson Center
NURSE CLINICIAN	1009634	Surgery-Neurosurgery
NURSE PRACTITIONER	1006969	Student Health Services
NURSE PRACTITIONER	1008862	Orthopaedic Surgery
NURSING TECHNICIAN - CRH	1008895	CRH Ante-Partum Unit
NURSING TECHNICIAN - CRH	1008922	Orthopedics
NURSING TECHNICIAN - MRC	1007340	Comprehensive Rehabilitation [7p - 7a]
NURSING TECHNICIAN - MRC	1008221	Special Brain Injury Unit [7p - 7a]
NURSING TECHNICIAN - MRC	1009638	Medical H4 [7a - 7p]
NURSING TECHNICIAN/TRAINEE	100	9527 5 West Nursing
NURSING TECHNICIAN/TRAINEE	New 1009	9986 Adult Medicine Services
NURSING TECHNICIAN/TRAINEE (PT)	1009769	Adult Medicine Services
NURSING TECHNICIAN/TRAINEE (PT)	1009771	Medicine
PATIENT ACCOUNT REPRESENTATIVE	1008746	UP Payment Services

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PATIENT ACCOUNT REPRESENTATIVE	1009651	UP Payment Services
PATIENT ACCOUNT REPRESENTATIVE	1009872	UP Payment Services
PATIENT SERVICE REPRESENTATIVE	1009898	Green Meadows Pediatric Clinic
PATIENT SERVICE REPRESENTATIVE	1009902	Keene Gen Int Med Clinic
PATIENT SERVICE REPRESENTATIVE	1009903	Clinic Administration
PATIENT SERVICE REPRESENTATIVE	1009934	Clinic Administration
PATIENT SERVICE REPRESENTATIVE - FLOAT	1009406	Clinic Administration
PERIOPERATIVE ASSISTANT - CRH	1007781	Surgery
PERSONAL SERVICE LABORATORY TECHNICIAN- CLINIC LAB	1009692	Labs
PERSONAL SERVICE LABORATORY TECHNICIAN- CLINIC LAB	1009823	Labs
PERSONAL SERVICE LABORATORY TECHNICIAN- CLINIC LAB	1009918	Labs
PHARMACIST	1007273	Pharmacy UH
PHARMACIST	1009457	Pharmacy UH
PHARMACIST III - MRC	1009363	Pharmacy ·

PHYSICIAN ASSISTANT	1008958	· Orthopaedic Surgery
PHYSICIAN ASSISTANT	1009221	Surgery-General
PHYSICIAN ASSISTANT	1009246	Surgery-General
PHYSICIAN ASSISTANT	1009428	Surgery-Administration
POLYSOMNOGRAPH TECHNICIAN REGISTERED - MRC	1009920	Sleep Lab
PSYCHOLOGIST	1009750	Student Health Services
RADIOLOGIC SPECIALTY TECHNOLOGIST- ANGIOGRAPHY	1009731	Radiology
REGISTERED NURSE - MRC	1007901	Medicaļ H4 [7p - 7a]
REGISTERED RESPIRATORY THERAPIST	1008595	Respiratory Therapy
RESPIRATORY THERAPY TECHNICIAN - MRC	1009862	Respiratory Therapy
RESPIRATORY THERAPY TECHNICIAN - MRC	1009921	Sleep Lab
SERVICE COORDINATOR	1009308	Surgery-Urology
SUPERVISOR OUTPATIENT SERVICES	1009892	Student Health Services
SURGICAL TECHNOLOGIST - CRH	1008389	Surgery
SURGICAL TECHNOLOGIST - CRH	1009213	Surgery

ų.				
•	TELEPHONE NURSE ADVISOR		1008309	Registration / Health Connect
	TELEPHONE NURSE ADVISOR		1008960	Admission Advisors [E & N]
	UTILIZATION MANAGEMENT ANALYST	1008525	Regis	stration
	UTILIZATION MANAGEMENT ANALYST	1009032	Regis	stration
	VENIPUNCTURE TECHNICIAN - CRH		1009700	Clinical Lab
	Part Time/Temporary			
	TITLE T	VACANCY#	DEPARTM	ENT
	CASE MANAGER-Temporary	1008230	Socia	ll Services
	MEDICAL LABORATORY TECHNICIAN [PT]	1009670	Labs	
	MT VERNON MISSOURI FOOD SERVICE - MRC		1009014	Dietary/Cafeteria [PT]
	REGISTERED NURSE NOW - MRC	1009787	Nursi	ng Office
	REGISTERED NURSE NOW - MRC	1009803	· Nursi	ng Office
	REGISTERED RESPIRATORY THERAPIST	1004827	Respi	iratory Therapy
	SERVICE REPRESENTATIVE III		1009857	Veterinary Medicine
	UNIT ATTENDANT (PT)	1008035	Adult	Step Down Unit

1008255

Human Resources

WORK STUDY STUDENTS

ONLY

24

TITLE	Т	VACANCY#	DEPARTMENT
BUSINESS TECHNOLOGY ANALYST - CRH		1009515	Data Processing
BUSINESS TECHNOLOGY ANALYST GENERIC FOR POSTING		1009252	IT Application Services
BUSINESS TECHNOLOGY ANALYST GENERIC FOR POSTING		1009603	IT Application Services
BUSINESS TECHNOLOGY ANALYST GENERIC FOR POSTING		1009622	IT Application Services
BUSINESS TECHNOLOGY ANALYST GENERIC FOR POSTING		1009754	Applications & Training
COMPUTER PROJECT MANAGER		1009846	IT Project Office
DATA BASE ADMINISTRATOR - SPECIALIST	3	1	008704 Off of Soc & Econ Data Analys
DATA BASE PROGRAMMER/ANALYST GENERIC FOR POSTING		1009739	Admin Info Technology Svcs
DATA BASE PROGRAMMER/ANALYST GENERIC FOR POSTING		1009764	IT Application Services
INTERNET APPLICATION SPECIALIST-MOBIUS	Ne	w 1009959	MOBIUS Department
MANAGER COMPUTER SERVICES		1009684	Dean of Journalism
MICROCOMPUTER SALES		1009137	University Stores

SYSTEM ADMINISTRATOR- GENERIC	1007338	Advanced Computing Environment		
SYSTEM ADMINISTRATOR- GENERIC	1007721	Advanced Computing Environment		
SYSTEM SUPPORT ANALYST - ENTRY	1009784	Path & Anat Sci-Anatomic Path		
SYSTEM SUPPORT ANALYST - ENTRY	1009853	Medicine-Administration		
USER SUPPORT ANALYST- ENTRY	1009941	Health Professions		
Part Time/Temporary				
TITLE T	VACANCY#	DEPARTMENT		
STUDENT ASSISTANT TECHNICAL	1009805	Project Management		
STUDENT ASSISTANT TECHNICAL	1,009880	Energy Management		
STUDENT ASSISTANT I TECHNICAL	New 1009978	Customer Service & Supp Svcs		
*****Libraries and Museums*****				
Benefit Eligible				
TITLE T	VACANCY #	DEPARTMENT		
MANUSCRIPT SPECIALIST	1009777	Western Historical Manuscripts		

State Historical Society

\*\*\*\*\*Nursing (Licensed)\*\*\*\*\*

SENIOR MANUSCRIPT SPECIALIST New

1009970

TITLE -	VACANCY#	DEPARTMENT
CLINICAL SUPERVISOR	1004165	5 6 West Medicine [PSP+A]
CLINICAL SUPERVISOR	1009530	Step Down Unit [PSP+P]
CLINICAL SUPERVISOR	1009701	7 West Med-Surg [PSP+P]
CLINICAL SUPERVISOR	1009703	7 West Med-Surg [PSP+A]
CLINICAL SUPERVISOR	1009704	7 West Med-Surg [P]
CLINICAL SUPERVISOR	1009705	7 West Med-Surg [D]
CLINICAL SUPERVISOR	1009768	6 West Medicine [D]
EDUCATION NURSE	1009532	Step Down Unit [D]
LICENSED PRACTICAL NURSE		1003356 Cardiology Clinic
LICENSED PRACTICAL NURSE	•	1003443 Cardiology Clinic
LICENSED PRACTICAL NURSE	1	1006451 Cardiology Clinic
LICENSED PRACTICAL NURSE	1	1008670 Child Health Clinic
LICENSED PRACTICAL NURSE	1	1008675 Gen Pediatrics
LICENSED PRACTICAL NURSE	1	1008784 UP Fulton Clinic
LICENSED PRACTICAL NURSE	1	1008838 Green Meadows Family Medicine
LICENSED PRACTICAL NURSE	10	1008953 Woodrail Family Medicine Clinic

REGISTERED NURSE	1003532	5 West Surgery [E]
REGISTERED NURSE	1003778	7 West Med-Surg [PSP+P]
REGISTERED NURSE	1004139	5 East Surgery/Oncology [N/P]
REGISTERED NURSE	1004383	5 East Surgery/Oncology [PSP+P]
REGISTERED NURSE	1004729	Step Down Unit [PSP+P]
REGISTERED NURSE	1004784	5 East Surgery/Oncology [PSP+A]
REGISTERED NURSE	1005193	5 East Surgery/Oncology [E]
REGISTERED NURSE	1005507	5 West Surgery [P]
REGISTERED NURSE	1006248	Float Pool [Now Plus]
REGISTERED NURSE	1006487	Cardiac Intensive Care [PSP+P]
REGISTERED NURSE	1007904	Emergency Suite [Z/3]
REGISTERED NURSE	1007977	Surgery Services / PACU [E]
REGISTERED NURSE	1008297	4 East Medicine [PSP+P]
REGISTERED NURSE	1008343	4 East Medicine [A]
REGISTERED NURSE	1008737	7 West Med- Surg [A/D/weekend]
REGISTERED NURSE	1008778	6 West Medicine [PSP+P]
REGISTERED NURSE	1008779	6 West Medicine [PSP+A]

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Office of Animal Resources

SCIENCE CENTER

EXECUTIVE STAFF ASSISTANT I

1009681

Dean of College of Business

\*\*\*\*\*Student Affairs\*\*\*\*\*

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:41 AM

To:

'careerservices@linnstate.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Linn State Technical College Career Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:41 AM

To:

'sharon.longan@jcps.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Nichols Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:44 AM

To:

'stpierre@sfcc.cc.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for State Fair Community College Placement\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

New vacancies are posted daily at the University of Missouri. To see the latest postings visit: https://jobs.missouri.edu/vacancylist.php.

Sr Video Producer

From:

UMC HRS

Sent: To: Wednesday, January 02, 2008 5:44 AM 'glenda.alexander@whiteman.af.mil'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Whiteman Air Force Base\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:44 AM

To:

'clarissa.white@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From: Sent:

UMC HRS

maillist.doc

Wednesday, January 02, 2008 5:44 AM

'janet.kinnett@ded.mo.gov' To:

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

This message is intended for MO Career Center - Lebanon. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:44 AM

To:

'rhorton@cci.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Phillips Jr. College Placement Office. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:43 AM 'christinev@advent.org'

To:

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

This message is intended for The Job Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:43 AM

To:

Fisher, Frances J.

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Surplus Property. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:43 AM

To:

'heathermm@stephens.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Stephens College Career Services. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:43 AM

To:

'dgmalson@ccis.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Columbia College Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:44 AM

To:

'llorenz@centralmethodist.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Central Methodist Career Services. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:44 AM

To:

'manwela@westminster-mo.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Westminster College. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, January 02, 2008 5:44 AM

To:

'kbright@williamwoods.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for William Woods Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, January 02, 2008 5:44 AM

To:

'lana.vestal@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for MO Career Center - Mexico. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, January 02, 2008 5:44 AM

To:

'patricit@macc.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

This message is intended for Moberly Area Community College. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From: Sent:

**UMC HRS** 

To:

Wednesday, January 02, 2008 5:44 AM

'karen.wilson@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:42 AM

To:

'alandes@columbia.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Hickman High School Guidance Office. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:42 AM

To:

'rhogan@columbia.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Douglas High School Guidance Office. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:42 AM

To:

'kchristo@columbia.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Columbia Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:42 AM

To:

'kelly.cook@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:42 AM

To:

'bret4act@socket.net'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist doc

This message is intended for Alternative Community Training. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:43 AM

To:

'michael.carr@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for MO Div of Workforce Development. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:43 AM

To:

'joyce.bryan@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for MO Career Center - Columbia. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:43 AM

To:

'gregw@advent.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Advent Enterprises. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:43 AM

To:

'Dana.Thompson@doc.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments: maillist.do

This message is intended for Board of Probation and Parole, Columbia. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:43 AM

To:

'nichelle.pool@vr.dese.mo.gov'

Subject: Attachments: University of Missouri-Columbia Vacancy Postings for 1/2/2008

ents: maillist.do

This message is intended for Div. Of Voc Rehab, Columbia. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:41 AM

To:

'gellis@kc.devry.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Devry Placement Office. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:41 AM

To:

'tmriley@nwmissouri.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Northwest MO State University Career Services. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent: To:

Wednesday, January 02, 2008 5:41 AM

'shirley.woolfolk@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

This message is intended for MO Career Center - Camdenton. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:42 AM

To:

'herald.bullock@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for MO Career Center - Jefferson City. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:42 AM

To:

'Mike.Chittum@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Division of Workforce Development-Central Region. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:42 AM

To:

'orschelnj@mrrl.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Missouri River Regional Library. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:42 AM

To:

'scott.mantooth@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:42 AM

To:

'carol.gamm-smith@vr.dese.mo.gov'

Subject: Attachments: University of Missouri-Columbia Vacancy Postings for 1/2/2008

s: maillist.do

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:42 AM

To:

'dan@metrobusinesscollege.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Metro Business College Placement Office\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent: To:

Wednesday, January 02, 2008 5:40 AM

Rorah, Rosalie M.

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

This message is intended for Hospital HR. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:40 AM

To:

'washingt@lincolnu.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Lincoln University Disability Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:40 AM

To:

'christyn@advent.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Advent Enterprises Manager. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:40 AM

To:

'denise.colvin@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:40 AM

To:

'daniel.danzo@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Missouri Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:41 AM

To:

'reception@admin.fsu.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Florida State University. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From: Sent:

UMC HRS

Wednesday, January 02, 2008 5:41 AM

To:

'mcneilw@hssu.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Harris-Stowe Career Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:41 AM

To:

'darrell.spencer@slps.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

This message is intended for St. Lous Public Schools - Career/Tech Education. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:41 AM

To:

'mgeorge@stlcc.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for St. Louis CC in Flo Valley Career Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:41 AM

To:

Subject:

'jlwestbrook@SEMO.edu' University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for SEMO Career Services. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent: To:

Wednesday, January 02, 2008 5:40 AM

'Gail.Jones@oa.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Office of Administration, State Diversity Recruit. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:40 AM

To:

'jsponaugle@boonville.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Booneslick Technical Education Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent: To:

Wednesday, January 02, 2008 5:40 AM 'donna.davis-vandegriffe@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for MO Div of Workforce Development. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, January 02, 2008 5:43 AM

To:

Goins, Lori D.

Subject:

University of Missouri-Columbia Vacancy Postings for 1/2/2008

Attachments:

maillist.doc

This message is intended for Human Resource Services (MU) Message Copy. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 1/2/2008 are attached.

# SELECTION DOCUMENTATION

riis form serves as do	cumentation of compliance wit and <i>MUST BE</i> complete	th Affirmative Actic 3.	n Guidelines
Title: OSSIV	Vacancy #:/ <i>016</i>	1694 Position #:	U0009986
List all applicants conta	cted and/or interviewed and the i	pacon(e) for much des	
APPLICANT NAME	NON-SELECTION REASON *	RACE/ETHNICITY	GENDER
Jaroh Hernarden			
see back			
*Non-selection reasons (choose all that apply) (1) Poor interview; (2) Unable to contact; (3) Or refused; (4) Application withdrawn; (5) No show for interview; (6) Questionable employment history is match; &/or (8) other (please note above)  Name of Applicant Hired: Sauch Humanden			
*Non-selection reasons (choose all that apply) · (1) Poor interview; (2) Unable to contact; (3) Offer refused; (4) Application withdrawn; (5) No show for interview; (6) Questionable employment history; (7) No skills match; &/or (8) other (please note above)  Name of Applicant Hired: Such Handley  Based on the established qualifications for this position, state why the applicant was hired. For example, what knowledge, skills, and abilities made this person stand out.			
	**Selection reasons (choose all that apply) (1) Poor interview; (2) Unable to contact; (3) Offer ad; (4) Application withdrawn; (5) No show for interview; (6) Questionable employment history; (7) alls match; &/or (8) other (please note above)  e of Applicant Hired:  d on the established qualifications for this position, state why the applicant was hired. For ple, what knowledge, skills, and abilities made this person stand out, PS. and The Contact of the standard with the sta		
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Londa Jonles	(for hard copy use only)	14/08	
	OMLINSON Date		
Name and Title <u>MANAGE</u> KOMU-T\	THE WALLES AND THE TOTAL TO THE TOTAL TOTA		

of the 131 applicants for this position, most did not have much (if any) experience with University

Office work—

This applicant Stood out - (see reasons stated on front)

and we were able to hire this applicant with

all qualities we were - looking for plus the

bornes of an accounting degree.

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supports the General Manager and Fiscal Managers by assisting with unting, and other clerical duties.

# QUALIFICATIONS

ong background in bookkeeping. Background in Excel with ability to Isheets and enter data. Assist with payroll preparation and related ided. This person will support Station's fiscal manager, and must be ited, able to analyze and problem solve, and work with minimal Experience with University payroll/financial systems helpful.

#### ESCRIPTION

ie, route calls and respond to inquires. Order supplies and maintain stock for departmental use. Assist with data entry of financial or monthly statements and reports. Type and file vouchers, nce, reports and other materials. Compile and research financial and ation as requested by supervisor. Type CRR¿s, assign invoice numbers ments to accounts receivable program. Balance CRR¿s with accounting ith. Assist with preparation of payroll rosters, PAF¿s and other forms. Assist with calculation and recording of vacation and sick leave nt. Organize receipts from Purchasing card statements and make dholder reports. Assist receptionist and fill in during vacations. maintain financial schedules for expense variance analysis and budget Provide accounting entries and financial statement preparation as scal Manager. Provide support to General Manager, General Sales I Program Manager as necessary.

NOTES



#### OFFICE SUPPORT STAFF IV

Department:

TV Station

Vacancy Number: 1010694

Posting Type:

External

**Posting Status:** 

Closed

Posting Information: Benefit Eligible 100%

Salary Range:

\$11.34 to \$17.54

Recruiter:

Jones, Keesha Lenise

Location:

Columbia

#### Special Notes:

8 am - 5 pm

#### Summary:

This position supports the General Manager and Fiscal Managers by assisting with payroll, accounting, and other clerical duties.

#### Required Qualifications:

A high school diploma or a combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Three years responsible office experience or three years of related education or training beyond high school. The ability to type may be necessary depending upon the position available.

#### **Preferred Qualifications:**

Very strong background in bookkeeping. Background in Excel with ability to set up spreadsheets and enter data. Assist with payroll preparation and related duties as needed. This person will support Station?s fiscal manager, and must be detailed oriented, able to analyze and problem solve, and work with minimal supervision. Experience with University payroll/financial systems helpful.

#### **Detailed Description:**

Answer phone, route calls and respond to inquires. Order supplies and maintain appropriate stock for departmental use. Assist with data entry of financial information for monthly statements and reports. Type and file vouchers, correspondence, reports and other materials. Compile and research financial and other information as requested by supervisor. Type CRR?s, assign invoice numbers and post payments to accounts receivable program. Balance CRR?s with accounting PS each month, Assist with preparation of payroll rosters, PAF?s and other employment forms. Assist with calculation and recording of vacation and sick leave for department. Organize receipts from Purchasing card statements and make copies of cardholder reports. Assist receptionist and fill in during vacations. Develop and maintain financial schedules for expense variance analysis and budget preparation. Provide accounting entries and financial statement preparation as support to Fiscal Manager. Provide support to General Manager, General Sales Manager and Program Manager as necessary.

[ Close this window ]

MU is an affirmative action/equal opportunity employer

Copyright@Curators of the University of Missouri Comments or questions regarding our new web site? Contact Customer Service Tuesday, March 6, 2001



Vacancy Number	1010694	Direct Promote		
Final Candidate	HERNANDEZ, SARAH A	DOB	6/1/1983	
Offer Amount	13.70	EMPLID:	456739073	
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5550 Highway 63 South Columbia, MO 65201 573 882-8888 Fax: 573 884-8888 WWW.KOMU.COM Mailed out 3/19/08

To whom this may concern:

KOMU-TV is seeking applicants for the enclosed job posting. Interested parties should contact:

University of Missouri Human Resources 130 Heinkel Bldg.
201 S. 7<sup>th</sup> St.
Columbia, MO 65211
573.882.7976
<a href="https://jobs.missouri.edu/">https://jobs.missouri.edu/</a>

Sincerely,

Linda Tomlinson

Business & Fiscal Manager

KOMU-TV (Univ of Missouri)



### OFFICE SUPPORT STAFF IV

Department:

TV Station

Vacancy Number: 1010694

Posting Type:

External

Posting Status:

Open

Posting Information: Benefit Eligible 100%

Salary Range:

\$11.34 to \$17.54

Recruiter:

Jones, Keesha Lenise

Location:

Columbia

### Special Notes:

8 am - 5 pm

#### Summary:

This position supports the General Manager and Fiscal Manager by assisting with payroll, accounting, and other clerical duties.

#### Required Qualifications:

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### **Preferred Qualifications:**

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#### **Detailed Description:**

Answer phone, route calls and respond to inquires. Order supplies and maintain appropriate stock for departmental use. Assist with data entry of financial information for monthly statements and reports. Type and file vouchers, correspondence, reports and other materials. Compile and research financial and other information as requested by supervisor. Type CRR?s, assign invoice numbers and post payments to accounts receivable program. Balance CRR?s with accounting PS each month. Assist with preparation of payroll rosters, PAF?s and other employment forms. Assist with calculation and recording of vacation and sick leave for department. Organize receipts from Purchasing card statements and make copies of cardholder reports. Assist receptionist and fill in during vacations. Develop and maintain financial schedules for expense variance analysis and budget preparation. Provide accounting entries and financial statement preparation as support to Fiscal Manager. Provide support to General Manager, General Sales Manager and Program Manager as necessary.

[ Close this window ]

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Copyright@Curators of the University of Missouri Comments or questions regarding our new web site? Contact Customer Service Tuesday, March 6, 2001



From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

'washingt@lincolnu.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Lincoln University Disability Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

UNIVERSITY OF MISSOURI-COLUMBIA
 130 HEINKEL BUILDING, 201 SOUTH 7TH STREET
 COLUMBIA, MO 65211
 (573)-882-7976

#### **EMPLOYMENT OPPORTUNITIES**

3/19/2008

JOB DESCRIPTIONS ARE AVAILABLE AT HUMAN RESOURCE SERVICES MONDAY THROUGH FRIDAY 8:00AM - 5:00PM.

You must complete a Job Application Form for EACH vacancy. You may submit any supporting documents such as a cover letter or resume with each Job Application Form.

#### VACANCY NOTICE ACCESS

INTERNET (WWW)

http://www.mujobs.missouri.edu/

If you have special needs as addressed by the Americans with Disabilities Act and need this publication in an alternative format, notify us at the address listed above or call (573) 882-7976. Reasonable efforts will be made to accommodate your special needs. TTY users, please use the Relay Missouri number to inquire about our employment opportunities. 1-800-RELAY MO (735-2966)

The University of Missouri-Columbia does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, age, disability, or status as disabled veteran or veteran of the Vietnam era. For more information call Human Resource Services (MU) (573) 882-4256 or U.S. Department of Education, Office of Civil Rights.

If a minimum speed is indicated in the "T" column, a typing test is required. For information on taking a test, call our receptionist at (573) 882-7976 or come by our offices at 130 Heinkel Building.

ADMINISTRATIVE ASSISTANT	1010603	VC Student Affairs
ADMINISTRATIVE ASSISTANT	1010619	Medicine-General Internal
ADMINISTRATIVE ASSISTANT New	1010658	Thompson Center
ADMINISTRATIVE ASSISTANT New	1010696	Space Planning
HEALTH RECORDS TECHNICIAN I	1010573	Green Meadows Bus Office
OFFICE SUPPORT STAFF II	1010648	Dean of Graduate School
OFFICE SUPPORT STAFF III	1010006	Psychological Sciences
OFFICE SUPPORT STAFF III	1010310	Ctr Family Policy & Research
OFFICE SUPPORT STAFF III	1010318	Veterinary Pathobiology
OFFICE SUPPORT STAFF IV	1009559	Off of Soc & Econ Data Analys
OFFICE SUPPORT STAFF IV	1010126	Chemistry
OFFICE SUPPORT STAFF IV New	1010694	TV Station
PROCUREMENT SUPPORT SPECIALIST	1010428	UMC Procurement Services
SENIOR CLERK	1010493	Cashier, Payroll and Student
UNIT CLERK - CRH	1010553	Orthopedics
Part Time/Temporary		

TITLE

T VACANCY# DEPARTMENT

GRANT WRITER II	1010608	Medical Research Office
MANAGER MARKETING	1009760	Student Auxiliary Services
MARKETING REPRESENTATIVE	101	0081 Development
MULTIMEDIA SPECIALIST	1010299	Dean of Journalism
PIANO TUNER / TECHNICIAN	1009738	School of Music
SENIOR INFORMATION SPECIALIST	1010130	Pubs & Alumni Communications
SENIOR INFORMATION SPECIALIST	1010256	Coop Extn-Pub/Info
SENIOR MULTIMEDIA SPECIALIST	1010541	TV Station
VIDEO PRODUCER	1009735	Academic Support Center

# \*\*\*\*\*Dining, Hospitality, and Retail Services\*\*\*\*\*

# Benefit Eligible

TITLE	. Т	VACANCY#	DEPARTMENT
ASSISTANT MANAGER CAMPUS DINING SERVICES	3	1010286	Residence Halls
ASSISTANT MANAGER CAMPUS DINING SERVICES/SOUS CHEF		1010293	、Residence Halls
ASSISTANT TEXTBOOK MANAGER		1010479	University Stores
COOK		1010354	Food Services

CUSTODIAN		1010510	Custodial/Special Services
DAIRY WORKER		1009688	Animal Science
DISTRIBUTION TECHNICIAN MATERIALS MANAGEMENT	<b>l</b> -	1010593	Supply Distribution
MECHANICAL TRADES SPECIALIST/CONTROLS		1009922	Building Maintenance
Part Time/Temporary			
TITLE	T VACAN	ICY# DE	EPARTMENT
FARM WORKER II	New	1010676	Southwest Center
SEASONAL FARM ASSISTAN	NT	1010426	Southwest Center
SEASONAL FARM ASSISTAN	<b>I</b> T	1010618	MO-AES Field Operations
STOREROOM CLERK	New	1010690	Dean of Education - R&D ARC
STUDENT ASSISTANT SERV	'ICE	100	09765 Landscape Services
TRADES HELPER	New	1010626	Energy Management
*****Health Care****			
Benefit Eligible			

TITLE T VACANCY# DEPARTMENT

ADMISSIONS / REGISTRATION 1010621 Registration REPRESENTATIVE

HOSPITAL LAB TECHNICIAN I - CRH		1010595 Clinical Lab
HOSPITAL LAB TECHNICIAN II	1010584	Labs
HOSPITAL TELECOMMUNICATION OPERATOR	1010601	Telecommunications
INFECTION CONTROL PROFESSIONAL	1010550	Infection Control
LICENSED PRACTICAL NURSE	New	1010661 MO OB/GYN Associates Clinic
MANAGED CARE ANALYST	1009861	Managed Care Contracting
MANAGER HOSPITAL New SECURITY .	1010688	Materials Management
MANAGER MATERIALS MANAGEMENT - MRC	1010288	Materials Management
MANAGER MEDICAL RECORDS - MRC	1009648	MO Rehab Ctr Accounting
MANAGER STERILE PROCESSING	1010246	Sterile Processing
MEDICAL LABORATORY New TECHNICIAN	1010655	Labs ·
MEDICAL LABORATORY TECHNICIAN - MRC	1010557	Labs
MEDICAL OFFICE ASSISTANT	1010429	UP Orthopaedic Clinic
MEDICAL TECHNOLOGIST	1010585	Labs
MEDICAL TECHNOLOGIST - CRH	1009676	Blood Bank
MEDICAL TECHNOLOGIST - MRC	1009800	Labs

NURSING TECHNICIAN/TRAINEE		1009886	5 West Nursing
NURSING TECHNICIAN/TRAINEE		1010408	Surgical Intensive Care
NURSING TECHNICIAN/TRAINEE		1010615	Medicine
NURSING TECHNICIAN/TRAINEE	New	1010689	5 West Nursing
NURSING TECHNICIAN/TRAINEE	New	1010697	5 West Nursing
OCCUPATIONAL THERAPIST - MRC	1010258	Comp	rehensive Rehabilitation
OFFICE SUPPORT STAFF III	1010304	Prof D	Piagnostic Support Svcs
PATIENT ACCOUNTS REPRESENTATIVE	1010315	UP Pa	ayment Services
PATIENT ACCOUNTS REPRESENTATIVE	1010474	UP Pa	lyment Services
PATIENT ACCOUNTS New REPRESENTATIVE	1010659	Clinic ,	Administration
PATIENT ACCOUNTS REPRESENTATIVE-Team 4	1010476	UP Pa	yment Services
PATIENT CARE TRANSPORTER		1010369	Transport Services
PATIENT SERVICE REPRESENTATIVE - CLINIC	1010552	Clinic A	Administration - UP Registration
PATIENT SERVICE REPRESENTATIVE - CLINIC	1010641	Missou	ıri Spine Center
PATIENT SERVICE New REPRESENTATIVE - CLINIC	1010668	Green	Meadows Pediatric Clinic
PERSONAL SERVICE LABORATORY TECHNICIAN- CLINIC LAB	1010596	Labs	

REGISTERED RESPIRATORY THERAPIST	,	1010198	RESPIRATORY CARE
REHABILITATION THERAPY AIDE - MRC		1010260	Comprehensive Rehabilitation
RESEARCH NURSE	New	1010679	School of Nursing
RESPIRATORY THERAPY TECHNICIAN - MRC		1009862	Respiratory Therapy
SERVICE REPRESENTATIVE IV		1010237	Veterinary Pathobiology
STAFF AUDIOLOGIST		1010313	Otolaryngology
SUPERVISOR PATIENT ACCOUNTS		1010614	Patient Financial Services
SURGICAL TECHNOLOGIST - CRH		1009213	Surgery
SURGICAL TECHNOLOGIST - CRH		1009235	Surgery
SURGICAL TECHNOLOGIST - CRH	New	1010692	CRH Labor & Delivery
SURGICAL TECHNOLOGIST (SURGERY SUPPLY TECH) - CRH		1010120	Surgery
UNIT CLERK		1010616	Medicine
UTILIZATION MANAGEMENT ANALYST		1008525	Registration
UTILIZATION MANAGEMENT ANALYST		1009032	Registration
UTILIZATION MANAGEMENT ANALYST		1010076	Registration

.

UNIT ATTENDANT (PT)	1008035	Adult	Step Down Unit
VENIPUNCTURE TECHNICIAN - MRC	101	0229	Läbs [PT]

WORK STUDY STUDENTS 1008255 Human Resources ONLY

# \*\*\*\*\*Information Technology\*\*\*\*\*

# Benefit Eligible

TITLE	T VACAN	ICY#	DEPARTMENT
BUSINESS TECHNOLOGY ANALYST - EXPERT		1010152	Dean - Medical Education
BUSINESS TECHNOLOGY ANALYST GENERIC FOR POSTING		1009252	IT Application Services
COORDINATOR INFORMATION SYSTEMS		1009537	Diagnostic Cardiology
DATA BASE ADMINISTRATO GENERIC	R-New	1010669	Admin Info Technology Svcs
DATA BASE PROGRAMMER/ANALYST GENERIC FOR POSTING		1010001	Residential Life
I-NET ADMINISTRATOR- GENERIC		1010311	Life Science Center
LOCAL AREA NETWORK ENGINEER-GENERIC		1010646	MOREnet
MICROCOMPUTER SALES CONSULTANT		1009137	University Stores
NETWORK SYSTEMS ANALYST-PRINCIPAL		1009484	Telecommunications

# .\*\*\*\*\*Libraries and Museums\*\*\*\*\*

# Benefit Eligible

TITLE	T	VACANCY#	DEPARTMENT
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LIBRARY SUPPORT 1010094 MOBIUS Department

REPRESENTATIVE-MOBIUS

# \*\*\*\*\*Nursing (Licensed)\*\*\*\*\*

# Benefit Eligible

TITLE	Т	VACANCY#	DEPAR	TMENT
CLINICAL SUPERVISOR		1004165	6	West Medicine [PSP+A]
CLINICAL SUPERVISOR		1009701	7	West Med-Surg [PSP+P]
CLINICAL SUPERVISOR		1009703	7	West Med-Surg [PSP+A]
CLINICAL SUPERVISOR		1009704	7	West Med-Surg [P]
CLINICAL SUPERVISOR		1009705	7	West Med-Surg [D]
CLINICAL SUPERVISOR		1009768	6	West Medicine [D]
CLINICAL SUPERVISOR		1010248	A	dult Step Down Unit [A]
LICENSED PRACTICAL NUR - CLINIC	SE		100867	5 Gen Pediatrics
LICENSED PRACTICAL NUR - CLINIC .	SE	·	. 100895	3 Woodrail Family Medicine Clinic
LICENSED PRACTICAL NUR - CLINIC	SE		101039	3 Fairview Internal Medicine Clinic

REGISTERED NURSE	1004784	5 East Surgery/Oncology [PSP+A]
REGISTERED NURSE	1005193	5 East Surgery/Oncology [E]
REGISTERED NURSE	1005507	5 West Surgery [P]
REGISTERED NURSE	1006248	Float Pool [Now Plus]
REGISTERED NURSE	1006487	Cardiac Intensive Care [PSP+P]
REGISTERED NURSE	1007904	Emergency Suite [Z/3]
REGISTERED NURSE	1007977	Surgery Services / PACU [E]
REGISTERED NURSE	1008779	6 West Medicine [PSP+A]
REGISTERED NURSE	1009873	6 West Medicine [N]
REGISTERED NURSE	1010002	7 West Med-Surg [P]
REGISTERED NURSE	1010016	7 West Med-Surg [PSP+A]
REGISTERED NURSE	1010160	Pediatrics [P]
REGISTERED NURSE	1010273	Burn Intensive Care Unit [PSP+A]
REGISTERED NURSE	1010276	Burn Intensive Care Unit [P]
REGISTERED NURSE	1010287	Burn Intensive Care Unit [PSP+P]
REGISTERED NURSE	1010421	Med & Neuro ICU [P]
REGISTERED NURSE	1010423	Med & Neuro ICU [PSP+A]

# Weekends]

REGISTERED NURSE	1003855	4 East Medicine [PSP-P]
REGISTERED NURSE	1005853	5 East Surgery/Oncology [PSP-A]
REGISTERED NURSE - IN HOUSE AGENCY - MRC	1009011	Nursing Office [7p - 7a]
REGISTERED NURSE (PRN) - CRH	1010037	O/P Surgery
REGISTERED NURSE [PT]	1002379	4 East Medicine [PSP-A]
REGISTERED NURSE [PT]	1002494	5 West Surgery [PSP-A]
REGISTERED NURSE [PT]	1002527	5 East Surgery / Oncology [PSP-P]
REGISTERED NURSE [PT]	1002539	Step Down Unit [PSP-P]
REGISTERED NURSE [PT]	1002540	5 West Surgery [PSP-P]
REGISTERED NURSE [PT]	1002720	Float Pool / Per Diem Agency
REGISTERED NURSE [PT]	1005889	Float Pool / "NOW"
REGISTERED NURSE/SR LPN (PRN) - CRH	100	6784 Medicine Unit

# \*\*\*\*\*Part Time and Temporary\*\*\*\*\*

# Benefit Eligible

TITLE T VACANCY# DEPARTMENT

BUSINESS TECHNOLOGY 1010559 Dean of Journalism ANALYST GENERIC FOR

LICENSED PRACTICAL	NURSE
[PT] - CLINIC	

1004284 Woodrail Family Medicine Clinic

MEDICAL TECHNOLOGIST [PT] - CRH	1009790	Clinical Lab
NEUROPHYSIOLOGY TECHNICIAN TRAINEE	1007331	EEG
NURSING TECHNICIAN/TRAINEE [PT]	10 <u>1</u> 0090	Adult Step Down Unit
NURSING TECHNICIAN/TRAINEE [PT]	1010165	Staffing Support Services
NURSING TECHNICIAN/TRAINEE [PT]	1010612	Medicine
OCCUPATIONAL THERAPIST	1008201	Acute Rehabilitation Services
OFFICE SUPPORT STAFF II	1010520	Dean of College of Business
OFFICE SUPPORT STAFF III	1008733	Psychological Sciences
PHARMACIST [PT]	1010395	Pharmacy
PHARMACY TECHNICIAN [PT]	1010578	Pharmacy UH
PRESCHOOL AID New	1010675	Child Development Lab
READER/SCORER	1010239	SOS Temporary Staffing
REGISTERED NURSE [PT]	1007792	SHC Home Health
REGISTERED NURSE/Skin Care Specialist [PT]	1010469	Nursing Administration [D]
RESEARCH NURSE	1010312	School of Nursing
RESEARCH/LABORATORY	1009786	Research Core Facilities

STUDENT ASSISTANT	New	1010713	<b>Energy Management</b>
TECHNICAL			

\*\*\*\*\*Research\*\*\*\*

# Benefit Eligible

TITLE	Τ	VACANCY#	DEPARTMENT
ASSISTANT LABORATORY ANIMAL TECHNICIAN		1009884	Animal Science
ASSISTANT LABORATORY ANIMAL TECHNICIAN		1010555	Office of Animal Resources
MRI TECHNOLOGIST		1010455	Psychological Sciences
RESEARCH SPECIALIST		1008931	Animal Science
RESEARCH SPECIALIST		1009473	Molec Microbio & Immunology
RESEARCH SPECIALIST		1009481	Veterinary Pathobiology
RESEARCH SPECIALIST		1010121	Life Science Center
RESEARCH SPECIALIST		1010172	Surgery-Administration
RESEARCH SPECIALIST		1010213	H S Truman School of Pub Affrs
RESEARCH SPECIALIST		1010347	Veterinary Pathobiology
RESEARCH SPECIALIST		1010396	Veterinary Pathobiology
RESEARCH SPECIALIST		1010484	Research Core Facilities
RESEARCH SPECIALIST		1010515	Life Science Center

RESEARCH/LABORATORY TECHNICIAN

SENIOR

New

1010707

Plant Sciences

RESEARCH/LABORATORY

TECHNICIAN

Part Time/Temporary

TITLE

T VACANCY#

**DEPARTMENT** 

MRI TECHNOLOGIST

1010285

Psychological Sciences

\*\*\*\*\*Senior Administration, Fiscal, and Human Resources\*\*\*\*\*

Benefit Eligible

TITLE

T VACANCY#

**DEPARTMENT** 

ADMINISTRATIVE ASSOCIATE I

1010544

Biochemistry

ADMINISTRATIVE ASSOCIATE

1010589

Medical Research Office

ADMINISTRATIVE ASSOCIATE

1010600

Off of Soc & Econ Data Analys

CHILD DEVELOPMENTALIST

1009615

**Thompson Center** 

COMPLIANCE SPECIALIST-

INSTITUTIONAL RESEARCH

BOARD

1010482

Institutional Review Board

DIRECTOR COUNSELING

CENTER

1009374

VC Student Affairs

REIMBURSEMENT ASSISTANT-CERTIFIED	1010343	Medicine-Administration	
REIMBURSEMENT ASSISTANT-CERTIFIED	1010526	Radiology	
REIMBURSEMENT ASSISTANT-CERTIFIED	1010606	Medicine-Administration	
REIMBURSEMENT SPECIALIST	101	0563 UP Managed Care	

# \*\*\*\*\*Student Affairs\*\*\*\*\*

# Benefit Eligible

TITLE	T VACANCY#	DEPARTMENT
ASSOCIATE DIRECTOR STUDENT AUXILLARY SERVICES/UNIVERSITY STORES	1008581	University Stores
COLLEGE GUIDE	1010464	VP Enrollment Management
RESIDENCE HALL COORDINATOR	1009919	Residential Life
STUDENT SERVICE COORDINATOR	1010326	Student Life
STUDENT SERVICE COORDINATOR	1010362	Recreational Services
STUDENT SERVICE COORDINATOR	1010562	Student Life

\*\*\*\*\*Veterinary Medicine\*\*\*\*\*

From:

**UMC HRS** 

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

'daniel.danzo@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Missouri Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

New vacancies are posted daily at the University of Missouri. To see the latest postings visit: https://jobs.missouri.edu/vacancylist.php.

(plus SV. Multimedia.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

'carlee.liebhart@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

'denise.colvin@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

'christyn@advent.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Advent Enterprises Manager. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

'washingt@lincolnu.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Lincoln University Disability Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

Rorah, Rosalie M.

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Hospital HR. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

**UMC HRS** 

Sent: To: Wednesday, March 19, 2008 5:41 AM

Subject:

'donna.davis-vandegriffe@ded.mo.gov'
University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for MO Div of Workforce Development. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:41 AM

To:

'jsponaugle@boonville.k12.mo.us'

Subject: Attachments: University of Missouri-Columbia Vacancy Postings for 3/19/2008

maillist.doc

This message is intended for Booneslick Technical Education Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:41 AM

To:

'Gail.Jones@oa.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Office of Administration, State Diversity Recruit. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573–882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:43 AM

To:

'sharon.longan@jcps.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Nichols Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:43 AM

To:

'careerservices@linnstate.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Linn State Technical College Career Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, March 19, 2008 5:43 AM

To:

'shirley.woolfolk@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for MO Career Center - Camdenton. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:43 AM

To:

'tmriley@nwmissouri.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

This message is intended for Northwest MO State University Career Services. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:43 AM

To:

'gellis@devry.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments: maillist.doc

This message is intended for DeVry University. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:43 AM

To:

'jlwestbrook@SEMO.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for SEMO Career Services. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

'barb.hoelzer@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for St. Louis South Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

'mgeorge@stlcc.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for St. Louis CC in Flo Valley Career Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

'darrell.spencer@slps.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments: maillist.doc

This message is intended for St. Lous Public Schools - Career/Tech Education. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

'mcneilw@hssu.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Harris-Stowe Career Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:42 AM

To:

'reception@admin.fsu.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments: maillist.doc

This message is intended for Florida State University. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:44 AM

To:

'malindag@jobpointmo.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Job Point - Wilkes Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:44 AM

To:

'kchristo@columbia.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments: maillist.doc

This message is intended for Columbia Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

**UMC HRS** 

Sent: To: Wednesday, March 19, 2008 5:44 AM

Subject:

'rhogan@columbia.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments: maillist.doc

This message is intended for Douglas High School Guidance Office. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573–882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:44 AM

To:

'alandes@columbia.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Hickman High School Guidance Office. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:44 AM

To:

'dan@metrobusinesscollege.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Metro Business College Placement Office\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, March 19, 2008 5:43 AM 'carol.gamm-smith@vr.dese.mo.gov'

To: Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:43 AM

To: Subject: 'scott.mantooth@vr.dese.mo.gov'

Attachments:

University of Missouri-Columbia Vacancy Postings for 3/19/2008 maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:43 AM

To:

'orschelnj@mrrl.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Missouri River Regional Library. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, March 19, 2008 5:43 AM

To:

'Mike.Chittum@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Division of Workforce Development-Central Region. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:43 AM

To:

'herald.bullock@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for MO Career Center - Jefferson City. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:44 AM

To:

'nola.kramer@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments: maillist.doc

This message is intended for MO Career Center - Columbia. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, March 19, 2008 5:44 AM

To:

'bret4act@socket.net'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Alternative Community Training. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 19, 2008 5:44 AM

To:

'kelly.cook@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/19/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/19/2008 are attached.

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,	N	\$	31,328.00	\$56,806.00

A Bachelor's degree in communications, computing, graphic arts, design, or a related area or an equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary.

Three years of experience in a related area is necessary including experience with computer design softwares/languages such as Java, HTML, PhotoShop, motion graphics, audio files, etc

RECRUITER I

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development and management of KOMU interactive properties, including	
mails products, SMS, WAP and social network properties. Position will	
omotions department to market interactive properties, as well as neteractive executions of station marketing.	
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QUALIFICATIONS	
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e Promotion Development.	
e Development.	

NOTES



#### SENIOR MULTIMEDIA SPECIALIST

Department:

TV Station

Vacancy Number:

1010541

Posting Type:

External

. .: Cr

......

rosting Type:

Benefit Eligible

Posting Status:

Closed

Posting Information:

100%

Salary Range:

\$31,328.00 to \$56,806.00

Recruiter:

Jones, Keesha Lenise

Location:

Columbia

# Special Notes:

Working hours vary.

#### **Summary:**

Oversee development and management of KOMU interactive properties, including web sites, e-mails products, SMS, WAP and social network properties. Position will work with Promotions department to market interactive properties, as well as working on interactive executions of station marketing.

#### **Required Qualifications:**

A Bachelor's degree in communications, computing, graphic arts, design, or a related area or an equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Three years of experience in a related area is necessary including experience with computer design softwares/languages such as Java, HTML, PhotoShop, motion graphics, audio files, etc

# **Preferred Qualifications:**

#### **Detailed Description:**

- Site Maintenance and Testing.
- Online Advertising Maintenance.
- Interactive Promotion Development.
- Interactive Development.

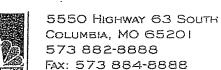
[ Close this window ]

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Vacancy Number	1010541	Direct Promote	
Final Candidate	TOWNSEND, TRAVAS W	[ DOB	2/21/1972
Offer Amount	3333.3	3 EMPLID:	514920818
Wage Type	H	Position #:	00017430
Start Date	T		TV Station
Job Code	6033	Posting Type: E	xternal
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	Validations Returned  □ POET ((f required))  ✓ CBC	(The da be enter When th Returne checked date car	te will ed e CBC d box is ) This inot be



www.komu.com





To whom this may concern:

KOMU-TV is seeking applicants for the enclosed job posting. Interested parties should contact:

University of Missouri Human Resources 130 Heinkel Bldg. 201 S. 7<sup>th</sup> St. Columbia, MO 65211 573.882.7976 https://jobs.missouri.edu/

Sincerely,

Linda Tomlinson

Business & Fiscal Manager

KOMU-TV (Univ of Missouri)



# SENIOR MULTIMEDIA SPECIALIST

Department:

TV Station

Vacancy

1010541

Posting Type:

External

Number:

Open

Postina Information: Benefit Eligible 100%

**Posting Status:** Salary Range:

\$31,328.00 to

\$56,806.00

Recruiter:

Jones, Keesha Lenise

Location:

Columbia

# **Special Notes:**

Working hours vary.

## Summary:

Oversee development and management of KOMU interactive properties, including web sites, e-mails products, SMS, WAP and social network properties. Position will work with Promotions department to market interactive properties, as well as working on interactive executions of station marketing.

# Required Qualifications:

A Bachelor s degree in communications, computing, graphic arts, design, or a related area or an equivalent combination of education and experience from which comparable knowledge and abilities can be acquired is necessary. Three years of experience in a related area is necessary including experience with computer design softwares/languages such as Java, HTML, PhotoShop, motion graphics, audio files, etc

# **Preferred Qualifications:**

# **Detailed Description:**

- Site Maintenance and Testing.
- Online Advertising Maintenance.
- Interactive Promotion Development.
- Interactive Development.

[ Close this window ]

MU is an affirmative action/equal opportunity employer

Copyright@Curators of the University of Missouri Comments or questions regarding our new web site? Contact Customer Service Tuesday, March 6, 2001



From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:23 AM

To:

'Gail.Jones@oa.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Office of Administration, State Diversity Recruit. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

UNIVERSITY OF MISSOURI-COLUMBIA 130 HEINKEL BUILDING, 201 SOUTH 7TH STREET COLUMBIA, MO 65211 (573)-882-7976

#### **EMPLOYMENT OPPORTUNITIES**

3/5/2008

JOB DESCRIPTIONS ARE AVAILABLE AT HUMAN RESOURCE SERVICES MONDAY THROUGH FRIDAY 8:00AM - 5:00PM.

You must complete a Job Application Form for EACH vacancy. You may submit any supporting documents such as a cover letter or resume with each Job Application Form.

#### VACANCY NOTICE ACCESS

INTERNET (WWW)

http://www.mujobs.missouri.edu/

If you have special needs as addressed by the Americans with Disabilities Act and need this publication in an alternative format, notify us at the address listed above or call (573) 882-7976. Reasonable efforts will be made to accomodate your special needs. TTY users, please use the Relay Missouri number to inquire about our employment opportunities. 1-800-RELAY MO (735-2966)

The University of Missouri-Columbia does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, age, disability, or status as disabled veteran or veteran of the Vietnam era. For more information call Human Resource Services (MU) (573) 882-4256 or U.S. Department of Education, Office of Civil Rights.

If a minimum speed is indicated in the "T" column, a typing test is required. For information on taking a test, call our receptionist at (573) 882-7976 or come by our offices at 130 Heinkel Building.

-		
ADMINISTRATIVE ASSISTANT	1010305	Marketing
ADMINISTRATIVE ASSISTANT	1010351	Family & Community Medicine
ADMINISTRATIVE ASSISTANT	1010398	MIMH-Continuing Education
ADMINISTRATIVE ASSISTANT	1010504	SHP/Health Psychology
ADMINISTRATIVE ASSISTANT	1010514	University Stores
ADMINISTRATIVE ASSISTANT	1010518	Ag Ext-Animal Science
ADMINISTRATIVE ASSISTANT	1010523	Nano-Medicine Center
CHIEF CLERK	1010147	Student Auxiliary Services
EXECUTIVE ASSISTANT New	1010556	Presidents Office
NUTRITION PROGRAM ASSOCIATE	1009663	WC-Family Nutrition Program
NUTRITION PROGRAM ASSOCIATE	1010244	SC-Family Nutrition Program
NUTRITION PROGRAM ASSOCIATE	1010257	WC-Family Nutrition Program
OFFICE SUPPORT STAFF II	1010490	Concerts
OFFICE SUPPORT STAFF II	1010505	FM Station
OFFICE SUPPORT STAFF II New	1010587	Sponsored Program Admin
OFFICE SUPPORT STAFF III	1010006	Psychological Sciences

OFFICE SUPPORT STAFF II	11	1010318	Veterinary Pathobiology
OFFICE SUPPORT STAFF II	11	1010412	Student Life
OFFICE SUPPORT STAFF II	Ī	1010418	Univ Club & Univ Catering
OFFICE SUPPORT STAFF II	l	1010498	Trauma Services
OFFICE SUPPORT STAFF IV	/	1009559	Off of Soc & Econ Data Analys
OFFICE SUPPORT STAFF IV	/	1010126	Chemistry
PROCUREMENT SUPPORT SPECIALIST		1010428	UMC Procurement Services
SENIOR CLERK		1010463	Cashier, Payroll and Student
SENIOR CLERK		1010493	Cashier, Payroll and Student
UNIT CLERK		1010437	Surgical Intensive Care
UNIT CLERK		1010438	Surgical Intensive Care
UNIT CLERK		1010439	Surgical Intensive Care
UNIT CLERK - CRH		1010470	CRH Labor & Delivery
UNIT CLERK - CRH		1010501	Orthopedics
UNIT CLERK - CRH	New	1010553	Orthopedics
Part Time/Temporary			

TITLE

T VACANCY# DEPARTMENT

COOK		1010354	Food Services
COOK (CRH)		1010042	Food/Nutrition Services
FOOD SERVICE WORKER I		1010394	Residence Halls
FOOD SERVICE WORKER I	New	1010568	Residence Halls
FOOD SERVICE WORKER I	New	1010581	Residence Halls
FOOD SERVICE WORKER I	New	1010582	Residence Halls
FOOD SERVICE WORKER II		1008415	Food Services
FOOD SERVICE WORKER II		1009725	Food Services
FOOD SERVICE WORKER II		1009870	Food Services
FOOD SERVICE WORKER II - CRH		1007711	Food/Nutrition Services
SENIOR CLERK	·	1010155	University Stores

Part Time/Temporary

TITLE T VACANCY# DEPARTMENT

FOOD SERVICE WORKER I 1010462 Residence Halls

\*\*\*\*\*Environmental Health and Research Reactor\*\*\*\*\*

Benefit Eligible

TITLE T VACANCY # DEPARTMENT

Benefit Eligible

PATIENT ACCOUNTS
REPRESENTATIVE - CLINIC

New

1010576

Ortho Clinic

VENIPUNCTURE TECHNICIAN - 1010357 Clinical Lab
VENIPUNCTURE TECHNICIAN - 1010506 Clinical Lab

\*\*\*\*\*Information Technology\*\*\*\*\*

GENERIC FOR POSTING

PROGRAMMER/ANALYST-GENERIC FOR POSTING 1010468

IT Application Services

STUDENT ASSISTANT TECHNICAL 1010183 Energy Management
STUDENT ASSISTANT New 1010570 Building Maintenance
TECHNICAL

LICENSED PRACTICAL NURSE		1009569	Medicine Clinic
LICENSED PRACTICAL NURSE		1010190	Orthopedic Keene Street Clinic
LICENSED PRACTICAL NURSE		1010393	Fairview Internal Medicine Clinic
LICENSED PRACTICAL NURSE - CLINIC	New	1010574	Woodrail Internal Medicine Clinic
LICENSED PRACTICAL NURSE - CLINIC	New	1010575	MO OB/GYN Associates Clinic
LICENSED PRACTICAL NURSE, SR - MRC	1006200	Medio	cal H4 [7a - 7p]
LICENSED PRACTICAL NURSE, SR - MRC	1008471	Spec	ial Brain Injury Unit [7a - 7p]
LICENSED PRACTICAL NURSE, SR - MRC	1010204	Special Brain Injury Unit [7p - 7a]	
REGISTERED NURSE	1002547	Step	Down Unit [PSP+P]
REGISTERED NURSE	1002552	5 We	st Surgery [PSP+A]
REGISTERED NURSE	1002553	Surgi	cal Intensive Care [PSP+A]
REGISTERED NURSE	1002635	Surge	ery Services / Main OR [A]
REGISTERED NURSE	1002734	6 We	st Medicine [E]
REGISTERED NURSE	1003270	Surge	ery Services / PACU [PSP+P]
REGISTERED NURSE	1003532	5 We	st Surgery [E]
REGISTERED NURSE	1003778	7 We	st Med-Surg [PSP+P]

REGISTERED NURSE	1004729	Step Down Unit [PSP+P]
REGISTERED NURSE	1004784	5 East Surgery/Oncology [PSP+A]
REGISTERED NURSE	1005193	5 East Surgery/Oncology [E]
REGISTERED NURSE	1005507	5 West Surgery [P]
REGISTERED NURSE	1006248	Float Pool [Now Plus]
REGISTERED NURSE	1006487	Cardiac Intensive Care [PSP+P]
REGISTERED NURSE	1007904	Emergency Suite [Z/3]
REGISTERED NURSE	1007977	Surgery Services / PACU [E]
REGISTERED NURSE	1008779	6 West Medicine [PSP+A]
REGISTERED NURSE	1009873	6 West Medicine [N]
REGISTERED NURSE	1010002	7 West Med-Surg [P]
REGISTERED NURSE	1010016	7 West Med-Surg [PSP+A]
REGISTERED NURSE	1010160	Pediatrics [P]
REGISTERED NURSE	1010273	Burn Intensive Care Unit [PSP+A]
REGISTERED NURSE	1010276	Burn Intensive Care Unit [P]
REGISTERED NURSE	1010287	Burn Intensive Care Unit [PSP+P]
REGISTERED NURSE	1010421	Med & Neuro ICU [P]

TITLE

T VACANCY#

DEPARTMENT

\*\*\*\*\*Part Time and Temporary\*\*\*\*\*

Clinical Lab

TECHNICIAN

.

# ORGANIZATIONAL EFFECTIVENESS

REIMBURSEMENT ASSISTANT

1010344

Medicine-Administration

\*\*\*\*\*Veterinary Medicine\*\*\*\*\*

ADMINISTRATIVE ASSISTANT	1009928	Ctr for Physical & Power Elec
ADMINISTRATIVE ASSISTANT	1010508	Development
OFFICE SUPPORT STAFF I	1010342	VP Human Resources
STUDENT ASSISTANT CLERICAL	1009742	Director, Campus Facilities
TEMPORARY CLERICAL	1001714	SOS Temporary Staffing
TEMPORARY CLERICAL	1010519	Recreational Services

## \*\*\*\*\*Athletics\*\*\*\*\*

## Part Time/Temporary

TITLE	T VACANCY#	DEPARTMENT	
GRADUATE TEACHING ASSISTANT	1007652	Intercollegiate Athletics	

## \*\*\*\*\*Communication, Arts and Media\*\*\*\*\*

## Benefit Eligible

TITLE	T VACAN	CY#	DEPARTMENT
ACCOUNT EXECUTIVE		1010158	TV Station
COORDINATOR II		1010397	· Dean of Engineering
COORDINATOR PROGRAM/PROJECT	New	1010546	Dean of Graduate School

MANAGER MARKETING	•	1009760		Stude	nt Auxiliary Services
MARKETING REPRESENTATIV	VΕ		10100	081	Development
MULTIMEDIA SPECIALIST		1010299		Dean	of Journalism
PIANO TUNER / TECHNICIAN		1009738		Schoo	ol of Music
SALES REPRESENTATIVE - MISSOURIAN		.1010385		The M	1issourian
SENIOR INFORMATION SPECIALIST		1010130		Pubs	& Alumni Communications
SENIOR INFORMATION SPECIALIST		1010256	,	Соор	Extn-Pub/Info
SENIOR MULTIMEDIA SPECIALIST	New	1010541		TV Sta	ation
VIDEO PRODUCER		1009735	,	Acade	emic Support Center

## \*\*\*\*\*Dining, Hospitality, and Retail Services\*\*\*\*\*

## Benefit Eligible

TITLE	T	VACANCY#	DEPARTMENT
ASSISTANT DIRECTOR, UNIVERSITY BOOKSTORE		1010465	University Stores
ASSISTANT MANAGER CAMPUS DINING SERVICES	6	1010286	Residence Halls
ASSISTANT MANAGER CAMPUS DINING SERVICES/SOUS CHEF		1010293	Residence Halls

From:

**UMC HRS** 

Sent:

Wednesday, March 05, 2008 7:23 AM

To: Subject: 'jsponaugle@boonville.k12.mo.us'

Attachments:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

maillist.doc

This message is intended for Booneslick Technical Education Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

email distrib.
Notice for
Vac. #10/0548

Specialist

New vacancies are posted daily at the University of Missouri. To see the latest postings visit: https://jobs.missouri.edu/vacancylist.php.

1

From:

UMC HRS

Sent: To:

Wednesday, March 05, 2008 7:23 AM 'donna.davis-vandegriffe@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for MO Div of Workforce Development. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:23 AM

To:

'Gail.Jones@oa.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Office of Administration, State Diversity Recruit. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:24 AM

To:

'darrell.spencer@slps.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for St. Lous Public Schools - Career/Tech Education. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:24 AM

To:

'mgeorge@stlcc.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for St. Louis CC in Flo Valley Career Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, March 05, 2008 7:24 AM

To:

'mcneilw@hssu.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Harris-Stowe Career Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:24 AM

To:

'reception@admin.fsu.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008 maillist.doc

Attachments:

This message is intended for Florida State University. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:24 AM

To:

'daniel.danzo@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Missouri Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

**UMC HRS** 

Sent: To:

Wednesday, March 05, 2008 7:23 AM

'denise.colvin@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:23 AM

To:

'christyn@advent.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Advent Enterprises Manager. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:23 AM

To:

'washingt@lincolnu.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Lincoln University Disability Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:23 AM

To:

Rorah, Rosalie M.

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Hospital HR. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:25 AM

To: Subject: 'scott.mantooth@vr.dese.mo.gov'
University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:25 AM

To:

'orschelnj@mrrl.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Missouri River Regional Library. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:25 AM

To:

'Mike.Chittum@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Division of Workforce Development-Central Region. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:25 AM

To:

'herald.bullock@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for MO Career Center - Jefferson City. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:25 AM

To: Subject: 'sharon.longan@jcps.k12.mo.us' University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Nichols Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:24 AM

To:

'careerservices@linnstate.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Linn State Technical College Career Services\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:24 AM

To:

'shirley.woolfolk@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments: maillist.doc

This message is intended for MO Career Center - Camdenton. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, March 05, 2008 7:24 AM

To:

'tmriley@nwmissouri.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Northwest MO State University Career Services. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:24 AM

To:

'gellis@kc.devry.edu'

Subject: Attachments: University of Missouri-Columbia Vacancy Postings for 3/5/2008

maillist.doc

This message is intended for Devry Placement Office. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:24 AM

To:

'jlwestbrook@SEMO.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for SEMO Career Services. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent: To:

Wednesday, March 05, 2008 7:24 AM

Subject:

'barb.hoelzer@vr.dese.mo.gov'

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments: maillist.doc

This message is intended for St. Louis South Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:26 AM

To:

'Dana.Thompson@doc.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments: maillist.doc

This message is intended for Board of Probation and Parole, Columbia. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, March 05, 2008 7:26 AM

To:

'gregw@advent.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Advent Enterprises. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:26 AM

To:

'joyce.bryan@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for MO Career Center - Columbia. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:26 AM

To:

'michael.carr@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments: maillist.doc

This message is intended for MO Div of Workforce Development. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:26 AM

To:

'bret4act@socket.net'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Alternative Community Training. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent: To:

Wednesday, March 05, 2008 7:26 AM

'kelly.cook@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:25 AM

To:

'kchristo@columbia.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Columbia Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:25 AM

To:

'rhogan@columbia.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Douglas High School Guidance Office. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:25 AM

To:

'alandes@columbia.k12.mo.us'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Hickman High School Guidance Office. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent: To: Wednesday, March 05, 2008 7:25 AM 'dan@metrobusinesscollege.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments: maillist.do

This message is intended for Metro Business College Placement Office\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent: To: Wednesday, March 05, 2008 7:25 AM 'carol.gamm-smith@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:27 AM

To:

'lana.vestal@ded.mo.gov'

Subject: Attachments:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

maillist.doc

This message is intended for MO Career Center - Mexico. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:27 AM

To:

'kbright@williamwoods.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for William Woods Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent: To: Wednesday, March 05, 2008 7:27 AM 'Abigail.Manwell@westminster-mo.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008 maillist.doc

Attachments: m

This message is intended for Westminster College. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:27 AM

To: Subject: 'llorenz@centralmethodist.edu'

Attachments:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

This message is intended for Central Methodist Career Services. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:27 AM

To:

'dgmalson@ccis.edu'

Subject: Attachments: University of Missouri-Columbia Vacancy Postings for 3/5/2008

maillist.doc

This message is intended for Columbia College Career Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:26 AM

To:

'heathermm@stephens.edu'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Stephens College Career Services. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:26 AM

To:

Goins, Lori D.

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments: maillist.doc

This message is intended for Human Resource Services (MU) Message Copy. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:26 AM

To:

Fisher, Frances J.

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments: maillist.doc

This message is intended for Surplus Property. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

**UMC HRS** 

Sent:

Wednesday, March 05, 2008 7:26 AM

To:

'christinev@advent.org'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for The Job Center. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:26 AM

To:

'nichelle.pool@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Div. Of Voc Rehab, Columbia. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From: Sent:

UMC HRS

To:

Wednesday, March 05, 2008 7:28 AM

Subject:

'rhorton@cci.edu' University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Phillips Jr. College Placement Office. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:27 AM

To:

'janet.kinnett@ded.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments: maillist.doc

This message is intended for MO Career Center - Lebanon. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:27 AM

To:

'clarissa.white@vr.dese.mo.gov'

Subject: Attachments: University of Missouri-Columbia Vacancy Postings for 3/5/2008

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:27 AM

To:

'glenda.alexander@whiteman.af.mil'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments: maillist.doc

This message is intended for Whiteman Air Force Base\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:27 AM

To:

'stpierre@sfcc.cc.mo.us'

Subject: Attachments:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

maillist.doc

This message is intended for State Fair Community College Placement\*. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:27 AM

To:

'karen.wilson@vr.dese.mo.gov'

Subject:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

Attachments:

maillist.doc

This message is intended for Vocational Rehabilitation. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact 573-882-7976.

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.

From:

UMC HRS

Sent:

Wednesday, March 05, 2008 7:27 AM

To:

'patricit@macc.edu'

Subject: Attachments:

University of Missouri-Columbia Vacancy Postings for 3/5/2008

maillist.doc

This message is intended for Moberly Area Community College. Thank you for participating in the automated vacancy posting process. If you received this message in error or experience any difficulties, please contact

The University of Missouri-Columbia vacancy postings for 3/5/2008 are attached.